

**RESOLUTION 44-2020**

**BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER  
STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF CRIMINAL JUSTICE  
SAFE AND SECURE COMMUNITIES PROGRAM**

**RESOLUTION OF PARTICIPATION**

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.**

WHEREAS, the Borough of Woodbury Heights wishes to apply for funding of approximately \$24,348 with a match of \$153,948.00 for an approximate project total cost of \$178,296.00 for a project under the State of New Jersey Safe and Secure Communities Grant Program under grant number P-20-0823 covering the period of 10/1/19 to 9/30/20, and

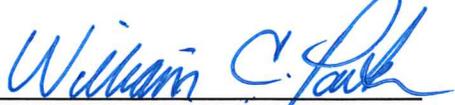
WHEREAS, the Mayor and Borough Council of the Borough of Woodbury Heights has reviewed the accompanying application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Woodbury Heights for the purpose described in the application;

**THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council that:

1. As a matter of public policy Borough of Woodbury Heights wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

**BOROUGH OF WOODBURY HEIGHTS**

BY:   
**WILLIAM C. PACKER, MAYOR**

  
**JANET PIZZI, BOROUGH CLERK**

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at the regular meeting held on the 15th day of April, 2020.

  
**JANET PIZZI, BOROUGH CLERK**

STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF CRIMINAL JUSTICE

CERTIFICATION OF RECORDING OFFICER

This is to certify that the foregoing Resolution is a true and correct copy of a resolution which was duly and regularly introduced and finally adopted at the meeting of the Mayor and Council of the Borough of Woodbury Heights held on the 15<sup>th</sup> day of April, 2020 and duly recorded in my office; that all requirements of law pertaining to the conduct of said meeting and the passage of this resolution were observed; and that I am duly authorized to execute this certificate.

DATED this 15 day of April, 2020

SEAL

  
Janet Pizzi, Municipal Clerk

**STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
OFFICE OF THE ATTORNEY GENERAL**

**SAFE AND SECURE COMMUNITIES  
GRANT PROGRAM**



**CONSOLIDATED APPLICATION  
AND  
AWARD DOCUMENTS  
TO BE COMPLETED AND RETURNED**

June 2019

STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
OFFICE OF THE ATTORNEY GENERAL

SAFE AND SECURE COMMUNITIES GRANT PROGRAM

CONSOLIDATED APPLICATION AND AWARD PACKAGE CHECKLIST

SUBGRANTEE: Borough of Woodbury Heights

**INSTRUCTIONS:** The Consolidated Application and Award Documents Checklist is a guide for filing all required documents, at one time, to streamline processing of a fully-executed subaward. Return 1 copy of the Consolidated Application and Award package via e-mail to [grants@njoag.gov](mailto:grants@njoag.gov).

**APPLICATION:**

**PART I**

- Applicant Information Form
- Application Authorization (Signed by Mayor and Project Director)
- Program Application Narrative (Provided by Applicant)
- Project Budget Detail Form

**AWARD DOCUMENTS:**

**PART II**

- Subaward Contract
- Governing Body Resolution & Certification [see Resolution and Certification Checklist for specific information requirements]
- General and Special Conditions

**NOTE:** ALL OF THE ABOVE ITEMS ARE REQUIREMENTS AND PROCESSING WILL NOT OCCUR WITHOUT ALL DOCUMENTATION.

**Applicant Information Form**

**Safe and Secure Communities Program**

Requested Project Duration Period (when to when):	10-1-2019 to 9-30-2020	Grant No.: 20- 0823
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<b>Municipality:</b> Borough of Woodbury Heights			
Address: 500 Elm Avenue			
City: Woodbury Heights	State: NJ	Zip Code + 4: 08097-1404	County: Gloucester

<b>Name and Title of Chief Executive/Mayor:</b> William C. Packer - Mayor			
Street Address, City, State, Zip Code + 4: (if different from above):			
Telephone: 856-848-2832	Ext.	Email: wpacker@bwhnj.com	Fax: 856-848-2381

<b>Police Department:</b> Woodbury Heights Police Department			
Address: 500 Elm Avenue			
City: Woodbury Heights	State NJ	Zip Code + 4: 08097-1404	County: Gloucetser
Agency Website: www.whpdnj.com	Start of Fiscal Year: (i.e., Jan, July, Oct) January	Federal ID Number: 21-6001371	

<b>Name and Title of Project Director:</b> <i>(co-signer on financial reports)</i> Josh Moline, Chief of Police			
Street Address, City, State, Zip Code + 4: (if different from above):			
Telephone: 856-848-6707	Ext.	Email: jmoline@whpdnj.com	Fax: 856-853-2995

<b>Name and Title of Contact Person:</b> (Person directly responsible for project operations) Joshua M. Moline - Chief of Police			
Street Address, City, State, Zip Code + 4: (if different from above):			
Telephone: 856-848-6707	Ext.	Email: jmoline@whpdnj.com	Fax: 856-853-2995

<b>Name and Title of Chief Financial Officer:</b> <i>(Person who co-signs financial reports)</i> Vikki Holmstrom - CMFO			
Street Address, City, State, Zip Code + 4: (if different from above):			
Telephone: 856-848-8085	Ext.	Email: vikki@bwhnj.com	Fax: 856-848-5241

## APPLICATION AUTHORIZATION

Authorization of the municipality to submit an application to and enter into an agreement with the Department of Law and Public Safety, Office of the Attorney General, to participate in the State's Safe and Secure Communities Program at an estimated total project cost of \$ 178,296.00.

On behalf of the unit of government, the undersigned certifies and agrees that:

The Project Director reviewed the contents of the application, it is accurate, and certifies that the factual statements and data set forth in the application and attachments are true to the best of his or her knowledge and belief.

The Project Director has reviewed and is familiar with all statutory and regulatory requirements regarding the use of the funds being provided to undertake grant programs and activities; has sought and obtained legal advice from the Applicant's legal counsel as considered appropriate or necessary, and shall be responsible for undertaking the programs and activities described in the application.

As the duly authorized representative of the Applicant, I ensure that the Applicant, if successful, shall use these grant funds to carry out the project and activities specifically described in the application.

As the duly authorized representative of the Applicant, I am responsible for authorizing expenditures and disbursements of grant funds.

As the duly authorized representative of the Applicant, I ensure that the Applicant, if successful, shall comply with any and all Federal, State, municipal, statute, regulation, circular, policy or code regarding the use of these funds.

All grant funds shall be used exclusively for the purposes specified in the grant award.

The Applicant shall not reduce its baseline regular complement of police officers and other law enforcement personnel during the grant period.

The Applicant shall pay all fringe benefit expenses and all costs in excess of the grant award.

The Applicant shall comply with all conditions applicable to grants awarded pursuant the Safe and Secure Communities Act, N.J.S.A. 52:17B-159 et seq. and regulations, N.J.A.C. 13:79-1 et seq.

As of the date of this document, the Applicant municipal police department's number of regular, sworn, appointed municipal officers, who have the full power to arrest and who regularly exercise police powers regarding the enforcement of the general criminal and motor vehicle laws of this State, is as follows:

10 Police Officers 1

**Other Law Enforcement Personnel**  
(non-police employees who enhance a project's law enforcement capacity)

**This application consists of the following attachments in addition to this form:**

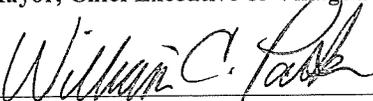
1. Applicant Information Form
2. Program Application Narrative
3. Budget Detail Form
4. Subaward Contract
5. Governing Body Resolution and Certifications
6. General and Special Conditions

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment pursuant to N.J.S.A. 2C:28-3.

Borough of Woodbury Heights  
Applicant Municipality

Grant # 20- 0823

William C. Packer  
Printed Name  
(Mayor, Chief Executive or Village President)

  
Signature  
(Mayor, Chief Executive or Village President)

4/23/20  
Date

Josipa Moline  
Printed Name of Project Director

  
Signature of Project Director

3/26/2020  
Date

**SAFE AND SECURE COMMUNITIES GRANT PROGRAM**  
**PROGRAM APPLICATION NARRATIVE**

**SUBRECIPIENT:** Borough of Woodbury Heights

**GRANT NUMBER:** 20- 0823

**PROJECT DURATION:** 10-1-2019 to 09-30-2020

Total Number of Sworn Law Enforcement Officers: 10

Number of Officers funded by the grant: 1

Number of Civilians funded by the grant: 0

**GOAL OF THE SAFE AND SECURE COMMUNITIES PROGRAM:**

The Safe and Secure Communities Program is designed to provide municipalities with funding for additional law enforcement personnel to address crime in a focused community-oriented manner.

**1. To what specific target areas and/or specific assignments will the Safe and Secure funded officers be assigned:**

The officer will be assigned to perform specific tasks and run special programs during the year. L.E.A.D program is taught in WH Elementary School (1-5). This is a 10 week program which the officer visits each class once a week. These programs are designed educate in prevention techniques for drugs, gangs, and violence. The officer also conducts several other community events such a derby, bike rodeo, and game nights.

**2. List SPECIFIC problems and proposed strategies that the Safe and Secure Communities Grant funded officers will employ to reduce crime:**

Problems in the Borough include graffiti, underage drinking, random acts of burglary and criminal mischief. By having an extra officer on the street we can target our narcotic areas throughout the town. We have been able to apply and execute several grants including, "Distracted Driving", "Over the Limit Under Arrest", and "Ticket".

**3. (If applicable) To what specific assignments will the Safe and Secure funded civilian personnel be assigned:** N/A

Applicant: Borough of Woodbury Heights

Grant # 20- 0823

### Budget Detail Form

COST ELEMENT	State Share	Local Match	Project Total
<b>A. Salaries and Wages</b>			
List the names, ranks, and salaries of all personnel assigned to the grant.			
Pt/m. Richard Gambale	\$24,348.00	\$82,564.31	\$106,912.31
<b>A-1. Fringe Benefits</b>			
Include your agency's fringe benefit rate.			
Health Insurance, pension, taxes, uniforms: Rate: 67%	---	\$71,383.69	\$71,383.69
\$24,348.00			
\$153,948.00			
\$178,296.00			