

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
OCTOBER 16, 2019 7:30 P.M.**

Mayor William C. Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2019 which was faxed to the South Jersey Times and Courier Post on January 5, 2019 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Packer led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Joseph Getsinger, Councilman Robert Morison, Councilman Harold "Hap" Pye, Councilwoman Cara Witasick, Councilman Richard Gambale, and Councilman Jeffrey Pitzo. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer, CFO Vikki Holmstrom and Janet Pizzi, Clerk/Administrator.

A motion to approve the minutes of the Regular Meeting September 18, 2019, the Closed Session September 18, 2019 and the Special Meeting September 30, 2019 was made by Councilwoman Witasick and seconded by Councilman Gambale. The roll call votes went as follows:

**Regular Meeting September 18, 2019:**

Getsinger	yes
Morison	abstain
Pye	abstain
Witasick	yes
Gambale	yes
Pitzo	yes

The minutes of the Regular Meeting September 18, 2019 were approved.

**Closed Session September 18, 2019:**

Getsinger	yes
Morison	abstain
Pye	abstain
Witasick	yes
Gambale	yes
Pitzo	yes

The minutes of the Closed Session September 18, 2019 were approved.

**Special Meeting September 30, 2019:**

Getsinger	yes
Morison	abstain
Pye	yes
Witasick	yes
Gambale	yes
Pitzo	yes

The minutes of the Special Meeting September 30, 2019 were approved.

**CLERK'S REPORT:** The Borough Clerk reminded Mayor and Council that the November Regular Council Meeting is scheduled November 13, 2019.

REGULAR MEETING  
OCTOBER 16, 2019  
PAGE TWO

**PUBLIC PORTION:** Mayor Packer opened the public portion for questions or comments.

Jerry Bakanowsky, Scoutmaster Troop 151 at WHFD addressed Mayor and Council with the introduction of Scout Scott Bakanowsky, who advised of his Eagle Scout project of constructing a GaGa ball pit at the Woodbury Heights Elementary School. This project will be completed November 6-8, 2019.

Upon hearing no additional questions or comments from the public, a motion to close the public portion was made by Councilman Pye and seconded by Councilman Gambale. All of Council agreed. Motion carried.

Solicitor Lozuke requested that the discussion item be held in closed session.

**ENGINEER'S REPORT:** Mark Brunermer reported that well #2 is running and provided a status update on current Borough projects.

**SOLICITOR'S REPORT:**

## **ORDINANCES**

### **FIRST READING/INTRODUCTION**

#### **ORDINANCE 10-2019**

**ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS**

Solicitor Lozuke read Ordinance 10-2019 by title only. A motion to approve this Ordinance on first reading/introduction was made by Councilman Morison and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 10-2019 was approved on introduction.

## **RESOLUTIONS**

#### **RESOLUTION 105-2019**

**RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A PORTION OF A MEETING OF THE BOROUGH COUNCIL PURSUANT TO N.J.S.A. 10:4-12**

Solicitor Lozuke read Resolution 105-2019 by title only. A motion to approve this Resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 105-2019 was approved.

By Consent Agenda, a motion to approve Resolution 106-2019, through and inclusive of Resolution 114-2019 was made by Councilman Pye and seconded by Councilman Morison. A roll call vote in favor was unanimous. Resolutions 106-2019 through and inclusive of Resolution 114-2019 were approved.

#### **RESOLUTION 106-2019**

**A RESOLUTION AUTHORIZING CONTRACTS WITH SHAFTS AND SLEEVES CO, INC. FOR REPAIRS TO WATER AND SEWER SYSTEMS**

#### **RESOLUTION 107 -2019**

**RESOLUTION AUTHORIZING A CONTRACT FOR RECONSTRUCTION OF STORM DRAIN ON LINCOLN AVENUE**

REGULAR MEETING  
OCTOBER 16, 2019  
PAGE THREE

RESOLUTIONS BY CONSENT AGENDA (CONTINUED)

RESOLUTION 108-2019  
RESOLUTION AUTHORIZING RELEASE OF MAINTENANCE SURETY

RESOLUTION 109-2019  
RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE SURETY

RESOLUTION 110-2019  
RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 TO PERNA  
FINNEGAN, INC. UNDER THE CONTRACT FOR STORM SEWER PIPE  
REPAIRS TO LINCOLN AVENUE

RESOLUTION 111-2019  
RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE AND  
PAYMENT BOND FOR THE RECONSTRUCTION OF WELL #2-CONTRACT A  
PROJECT

RESOLUTION 112-2019  
RESOLUTION AUTHORIZING RELEASE OF MAINTENANCE BOND FOR  
THE 2017 ROAD MAINTENANCE IMPROVEMENTS PROJECT

RESOLUTION 113-2019  
RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE AND  
PAYMENT BOND FOR THE 2016 ROAD MAINTENANCE IMPROVEMENTS  
PROJECT

RESOLUTION 114-2019  
RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE AND  
PAYMENT BOND FOR THE ROUTE 45 PUMP STATION IMPROVEMENTS  
PROJECT

COMMITTEE REPORTS

**STREETS & ROADS:** Councilman Getsinger presented the Streets & Roads report. Leaf season begins October 28. A copy of this report will be on file in the Clerk's office.

**WATER & SEWER:** Councilman Morison presented the Water & Sewer report. A copy of this report will be on file in the Clerk's office.

**PUBLIC SAFETY:** Councilman Pye presented the Public Safety report. A copy of this report will be on file in the Clerk's office. Best of luck to Michael McCabe and congratulations to Michael Martz. Mayor Packer added that the Borough's updated Emergency Management Plan has been submitted to the County.

**FINANCE: (BEST PRACTICES)** Councilwoman Witasick introduced CFO Vikki Holmstrom who provided an overview of the Best Practices audit she prepared and submitted to the DCA. Mrs. Holmstrom advised the governing body of the items of non-compliance but added that no state aid was lost.

**PROPERTY & ENVIRONMENTAL:** Councilman Gambale presented a Borough property maintenance update as well as the Construction Official's monthly report. The Veterans Day Ceremony will be held on Saturday, November 9 at 11:00 a.m. Councilman Getsinger commented on two (2) complaints he received from area contractors regarding problems they encountered when dealing with the Deptford Shared Service Construction Department.

REGULAR MEETING  
OCTOBER 16, 2019  
PAGE FOUR

**RECREATION & CIVIC:** Councilman Pitzo announced that the Woodbury Heights Elementary School Annual Haunted Trail, hosted by the 6<sup>th</sup> grade, will be held on Saturday, October 26 from 7 p.m. to 9 p.m. Also noted was the Borough's Joint Insurance Fund 2019 Dividend refund in the amount of \$22,078.

**BILL LIST:** A motion to approve the bill list as presented this evening was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Packer opened the public portion for questions or comments, and upon hearing none, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried.

At 8:15 p.m., Mayor Packer called a brief recess to allow the Clerk to change the CD for the closed session.

At 8:21 p.m., Mayor and Council went into Closed Session and returned to open session at 8:53 p.m.

**APPRAISAL:** A motion to approve and authorize the Solicitor to obtain an appraisal of the area discussed in closed session was made by Councilman Pye and seconded by Councilman Morison. A roll call vote in favor was unanimous. Motion carried.

**ADJOURNMENT:** With no further business at hand, a motion to adjourn was made by Councilman Pye and seconded by Councilman Getsinger. All of Council agreed. Motion carried. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,



Janet Pizzi, Clerk/Administrator