

**RESOLUTION 81- 2019**  
**RESOLUTION AWARDING AND CONFIRMING**  
**EMERGENCY CONTRACT AWARD FOR SERVICES TO**  
**THE BOROUGH OF WOODBURY HEIGHTS BY PERNA**  
**FINNIGAN INC.**

**WHEREAS**, the Local Public Contracts Law permits the award of emergency contracts pursuant to *N.J.S.A.* 40A:11-6 subject to certain criteria; and

**WHEREAS**, the stormwater system at the Municipal Complex on Elm Avenue failed during a storm on June 20, 2019; and

**WHEREAS**, the Borough Administrator as the respective department head of the Borough of Woodbury Heights has certified an emergency existed and remedial action was/is required by law; and

**WHEREAS**, the emergency services are set forth on Schedule A are being utilized for necessary repairs.

**NOW, THEREFORE**, be it resolved by the governing body of the Borough of Woodbury Heights, with the Mayor concurring, to approve and confirm the contract award for emergency services per *N.J.S.A.* 40A:11-6 as attached as Schedule A.

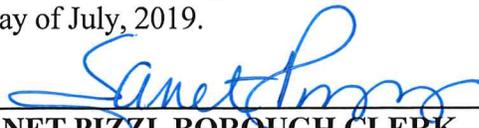
**BOROUGH OF WOODBURY HEIGHTS**

BY:   
\_\_\_\_\_  
WILLIAM C. PACKER, MAYOR

**ATTEST:**

  
\_\_\_\_\_  
JANET PIZZI, BOROUGH CLERK

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at the regular meeting held on the 17<sup>TH</sup> day of July, 2019.

  
\_\_\_\_\_  
JANET PIZZI, BOROUGH CLERK



Notes: All work is to be paid at the lump sum cost proposed as approved by the Engineer.  
PFI Will provide basic traffic control of cones barrels etc.

**Exclusions:**

This proposal does not include police traffic control, flagmen, arrow/message boards etc.  
This proposal does not include permit fees or permit inspection fees.

**Terms:** Payment will be made to Perna Finnigan Incorporated within ten calendar days of issuance of payment by the Owner for items invoiced.

We propose to furnish material, equipment and labor to complete, in accordance with the above listed notes, exclusions and terms, all work itemized for the sum of: \$38,768.75

All work to be performed in accordance with project plans identified as follows provided to Perna Finnigan Incorporated by your office:

Prepared by: Sickels & Associates

Entitled: N/A

N/A

N/A

Dated: N/A

This proposal may be withdrawn by us if not accepted within 30 days.

Authorized By: \_\_\_\_\_

Date: 7/9/19

Acceptance of Proposal: The above prices and conditions are satisfactory and are hereby accepted. Perna Finnigan Incorporated is authorized to do the work as specified. Payment will be made as outlined in the terms listed above.

Accepted By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



Notes: All work is to be paid at the lump sum cost proposed as approved by the Engineer.  
PFI Will provide basic traffic control of cones barrels etc.

**Exclusions:**

This proposal does not include police traffic control, flagmen, arrow/message boards etc.  
This proposal does not include permit fees or permit inspection fees.

Terms: Payment will be made to Perna Finnigan Incorporated within ten calendar days of issuance of payment by the Owner for items invoiced.

We propose to furnish material, equipment and labor to complete, in accordance with the above listed notes, exclusions and terms, all work itemized for the sum of: \$16,738.25

All work to be performed in accordance with project plans identified as follows provided to Perna Finnigan Incorporated by your office:

Prepared by: Sickels & Associates

Entitled: Woodbury Heights Municipal Bldg.  
Sheet SP-1

Dated: 6/20/18

This proposal may be withdrawn by us if not accepted within 30 days.

Authorized By: \_\_\_\_\_

Date: \_\_\_\_\_

Acceptance of Proposal: The above prices and conditions are satisfactory and are hereby accepted. Perna Finnigan Incorporated is authorized to do the work as specified. Payment will be made as outlined in the terms listed above.

Accepted By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

**N.J. Division of Local Government Services**

**EMERGENCY PROCUREMENT REPORT**

This report is to be filed by the contracting agent of the public agency with the Director of the Division of Local Government Services within 30 days of the date the emergency contract was issued. Please provide the necessary information to satisfactorily complete the report. Refer to the Instructions accompanying this form and the statutory and regulatory citations on the reverse of this form.

This form is designed to be completed using Microsoft Word; if not completed that way, please print it out.

1. Name of Public Agency:	Borough of Woodbury Heights	County:	Gloucester
2. Date Emergency occurred:	June 20, 2019	Time emergency occurred:	8:00 PM
3. Date emergency declared:	June 21, 2019	Time emergency declared:	8:00 AM
4. Agency/department responsible for determining there was an emergency:	Office of the Administrator		
5. Name and title of the official in charge of that agency:	Janet Pizzi, Clerk/Administrator		
6. Describe the condition or circumstance pertaining to the emergency (attach additional sheets if necessary):	A significant storm hit the area on the evening of 6/20/19 which caused flooding to sewer stations, The Municipal Building; a stormwater pipe collapse; flooding at the municipal garage; and flooding throughout the municipality.		
7. Name and title of the individual who determined the matter was an emergency and authorized award of contract(s):	Victoria Holmstrom, Chief Financial Officer		
8. The total (or estimated) cost of providing the goods or performing services was:	\$60,000		
9. List the names the contractors/suppliers receiving 25% or more of the contracts awarded under the emergency:	Perna Finnigan, Inc		
10. When was the notification reduced to writing and filed with the purchasing agent?	June 21, 2019		
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.5:34-6.1?	Yes		
This report was completed by (name and title):	Victoria Holmstrom, CFO/QPA		
Name and Address of agency contact person:	Victoria Holmstrom, 500 Elm Avenue, Woodbury Hts., NJ 08097		
Signature:		Date:	07/15/19

Submit by mail or fax to:  
 Director, Division of Local Government Services  
 P.O. Box 803  
 Trenton, New Jersey 08625-0803  
 Fax: 609-633-6243

# HP LaserJet Professional M1212nf MFP

## Fax Confirmation

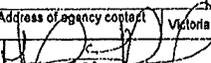
Job	Date	Time	Type	Identification	Duration	Pages	Result
1297	07/16/2019	01:53:03AM	Send	16096336243	0:58	1	OK

### N.J. Division of Local Government Services

#### EMERGENCY PROCUREMENT REPORT

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7. Name and title of the individual who determined the matter was an emergency and authorized award of contract(s):	Victoria Holmstrom, Chief Financial Officer		
8. The total (or estimated) cost of providing the goods or performing services was:	\$60,000		
9. List the names the contractor/suppliers receiving 25% or more of the contracts awarded under the emergency:	Perna Finnigan, Inc		
10. When was the notification reduced to writing and filed with the purchasing agent?	June 24, 2019		
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.6:34-6.17?	Yes		
This report was completed by (name and title):	Victoria Holmstrom, CFO/QPA		
Name and Address of agency contact person:	Victoria Holmstrom, 600 Elm Avenue, Woodbury Hts., NJ 08097		
Signature:			Date: 07/15/19

Submit by mail or fax to:  
 Director, Division of Local Government Services  
 P.O. Box 803  
 Trenton, New Jersey 08625-0803  
 Fax: 609-633-6243