

REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
APRIL 17, 2019 7:30 P.M.

Mayor William C. Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2019 which was faxed to the South Jersey Times and Courier Post on January 5, 2019 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act"

Mayor Packer led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Joseph Getsinger, Councilman Robert Morison, Councilman Harold "Hap" Pye, Councilwoman Cara Witasick, Councilman Richard Gambale and Councilman Jeffrey Pitzo. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer, Vikki Holmstrom, CFO and Janet Pizzi, Clerk/Administrator.

A motion to approve the minutes of the Regular Council Meeting March 20, 2019 was made by Councilman Pye and seconded by Councilman Gambale. A roll call vote went as follows:

GETSINGER:	YES
MORISON	YES
PYE	YES
WITASICK	ABSTAIN
GAMBALE	YES
PITZO	YES

The minutes were approved.

A motion to approve the minutes of the Closed Session March 20, 2019 was made by Councilman Pye and seconded by Councilman Gambale. A roll call vote went as follows:

GETSINGER:	YES
MORISON	YES
PYE	YES
WITASICK	ABSTAIN
GAMBALE	YES
PITZO	YES

The minutes were approved.

PUBLIC PORTION: Mayor Packer opened the public portion of the meeting for questions or comments.

Dan and Hilda Ferrante, Lake Association: Mr. Ferrante advised that the Fishing Derby is upcoming and offered his assistance to Councilman Pitzo, Recreation Committee.

Carolyn and Lisa Emory, Oak Avenue: Carolyn Emory stated that when the transformer from the telephone pole in front of their property blew, the Police, Fire, and Public Works departments were absolutely phenomenal in assisting them and they are here tonight to thank them.

Kate McKelvey, Lincoln Avenue: Mrs. McKelvey requested an update on the Lincoln Avenue drainage issues. Discussion ensued. Mayor Packer directed Paul Pheasant and Councilman Getsinger to follow up with PSE&G to have this immediately addressed.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried.

ENGINEER'S REPORT: Mr. Brunermer provided a status report for the current Borough projects. Mayor Packer requested follow up on the NJ American Water Contract concerning the reduction in usage. Mr. Brunermer stated that the Director of Public Works needs to notify NJAM by May 31. Mayor Packer also advised Mr. Brunermer of a needed road repair on Fordham and Alliance.

A motion to approve the NJ State Firemen's Association membership application for Anton J. Horwitz, Jr. was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Motion carried.

GREEN ACRES PROGRAM – HELEN AVENUE SPORTS COMPLEX: Solicitor Lozuke noted that a correspondence was received from NJDEP Green Acres Program regarding a diversion of funded parkland affected by the construction of well no. 2. Solicitor Lozuke advised that he has a call into the representative and will follow up.

SOLICITOR'S REPORT:

ORDINANCES FINAL READING/PUBLIC HEARING

ORDINANCE 4-2019

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Solicitor Lozuke read Ordinance 4-2019 by title only. Mayor Packer opened the public hearing for this ordinance and upon hearing no questions or comments, a motion to close the public hearing was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agreed. Motion carried. A motion to approve Ordinance 4-2019 was made by Councilman Gambale and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 4-2019 was approved.

ORDINANCE 5-2019

ORDINANCE AMENDING THE 2019 SALARY ORDINANCE (ORDINANCE 1-2019) OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS

Solicitor Lozuke read Ordinance 5-2019 by title only. Mayor Packer opened the public hearing for this ordinance and upon hearing no questions or comments, a motion to close the public hearing was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried. A motion to approve Ordinance 5-2019 was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 5-2019 was approved.

FIRST READING/INTRODUCTION

ORDINANCE 6-2019

BOND ORDINANCE AUTHORIZING VARIOUS ROAD IMPROVEMENTS IN AND FOR THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$295,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$46,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

ORDINANCES (CONTINUED)

Solicitor Lozuke read Ordinance 6-2019 by title only. A motion to approve this ordinance on introduction was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 6-2019 was approved on first reading. Public hearing will be held at the Regular Meeting of Council scheduled May 15, 2019.

ORDINANCE 7-2019

BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY SYSTEM IN AND FOR THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$428,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$428,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Solicitor Lozuke read Ordinance 7-2019 by title only. A motion to approve this ordinance on introduction was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 7-2019 was approved on first reading. Public hearing will be held at the Regular Meeting of Council scheduled May 15, 2019.

RESOLUTIONS

A motion to approve by consent agenda Resolutions 51-2019 through and inclusive of Resolution 53-2019 and Resolutions 56-2019 through and inclusive of Resolution 63-2019 was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. By consent agenda, a motion to approve Resolutions 51-2019 through and inclusive of Resolution 53-2019 and Resolution 56-2019 through and inclusive of Resolution 63-2019 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The resolutions were approved.

RESOLUTION 51-2019

RESOLUTION AUTHORIZING AGREEMENT FOR FINANCIAL ADVISORY SERVICES (PHOENIX ADVISORS, LLC)

RESOLUTION 52-2019

A RESOLUTION AUTHORIZING A CONTRACT WITH LANDBERG CONSTRUCTION, INC. FOR MUNICIPAL BUILDING DRAINAGE PROJECT

RESOLUTION 53-2019

RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS ESTABLISHING AND APPOINTING MEMBERS TO THE BOROUGH OF WOODBURY HEIGHTS 9/11 COMMITTEE

RESOLUTION 54-2019

RESOLUTION TO READ BUDGET BY TITLE ONLY

Solicitor Lozuke read Resolution 54-2019 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 54-2019 was approved.

RESOLUTIONS (CONTINUED)

Vikki Holmstrom, CFO, provided the following explanation: The 2019 budget increase is 2.9 cents which equates to \$51.81 on average home (assessed at \$177,880). One penny equals to \$25,059.29. CIF appropriation has increased from \$145,000 (2018) to \$255,000 (2019) due to deferred BAN principal payments. Balance on 12/31/18 was \$198,882.59. The Borough used \$40,000 for drainage. Balance will be \$413,882.59 after adoption. Surplus balance 1/1/18 was \$1,133,018.08. The surplus used to balance the budget in 2018 was \$470,000. The balance for 2019 put back the usage of \$470,000 and an additional \$246,677.05 to open the 2019 year at \$1,379,695.13. This year \$80,000 less is being used to balance the budget (using \$390,000) in order to maintain balance. Surplus can be used in future years, used for emergencies and shows strong growth of the town, which will be important for the bond rating on long term notes being issued in late summer. The general appropriations this year within the CAP increased by \$49,526 (of which \$30,000 was for the new recycling line). CAP BANK: The Borough maximum that could be raised by taxation for 2019 was \$3,162,358. The Borough will be raising \$3,027,476 with the balance being added to the Cap Bank (\$134,882). In 2017, the Borough banked \$5,275; in 2018 the bank was increased by remaining funds of \$217,016, therefore, the Borough will have \$357,173 in its bank for the 2020 budget. While there would be no anticipation of raising the budget to this limit in 2020, the strong number shows the fiscal responsibility of the governing body in creating the document.

PUBLIC HEARING OF THE 2019 MUNICIPAL BUDGET: Mayor Packer opened the public hearing of the 2019 Municipal Budget and upon hearing no questions or comments, a motion to close the 2019 Municipal Budget public hearing was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried.

RESOLUTION 55-2019

2019 MUNICIPAL BUDGET ADOPTION

Solicitor Lozuke read Resolution 55-2019 by title only. A motion to approve the 2019 Municipal Budget was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 55-2019 was approved. The 2019 Municipal Budget was approved.

(Resolutions 56-2019 through and inclusive of Resolution 63-2019 were approved earlier under Consent Agenda.)

RESOLUTION 56-2019

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF WOODBURY HEIGHTS PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)

RESOLUTION 57- 2019

RESOLUTION AUTHORIZING REFUND OF ESCROW ACCOUNT BALANCE

RESOLUTION 58-2019

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT-CENTRAL AVENUE PROJECT

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RESOLUTIONS (CONTINUED)

RESOLUTION 59-2019
RESOLUTION APPROVING PARTIAL PAYMENT NO. 6 FOR THE
CONSTRUCTION OF THE WELL NO. 2 PROJECT (CONTRACT B)

RESOLUTION 60-2019
RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 AND FINAL PAYMENT
NO. 5 FOR THE RECONSTRUCTION OF WEST JERSEY AVENUE-PHASE II
PROJECT

RESOLUTION 61-2019
RESOLUTION APPROVING FINAL PAYMENT NO. 3 FOR THE
RECONSTRUCTION OF CENTRAL AVENUE-COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROJECT

RESOLUTION 62- 2019
RESOLUTION AUTHORIZING AN APPLICATION TO THE GLOUCESTER
COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE
PROGRAM YEAR 2019 (ALLIANCE)

RESOLUTION 63-2019
RESOLUTION AUTHORIZING AN APPLICATION TO THE GLOUCESTER
COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE
PROGRAM YEAR 2019 (FORDHAM)

COMMITTEE REPORTS

Streets & Roads: No report presented.

Water & Sewer: Councilman Morison presented the Water/Sewer Utilities Report. A copy will be on file in the Clerk's office. Utilities Clerk Shannon Elton and DPW were commended for their work on reducing estimated bills in the Borough.

Public Safety: Councilman Pye presented the Police Department report. A copy will be on file in the Clerk's office.

Finance & Administration: Councilwoman Witasick stated that her report was completed with the adoption of the 2019 municipal budget.

Property & Environmental: Councilman Gambale presented a property maintenance update and noted that he has received the Construction Code Official reports for January and February, 2019. Clean communities will be held on April 27.

Recreation & Civic: Councilman Pitzo reported that there were 65 participants who collected 97 trash bags at the field clean up on March 30. National Day of Prayer will be held on May 2 at Noon.

BILL LIST: A motion to approve the bill list as presented was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.

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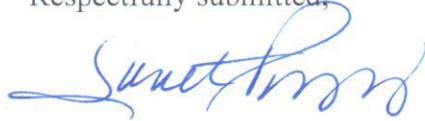
PUBLIC PORTION: Mayor Packer opened the public portion of the meeting for questions or comments.

Rhonda Abbott, Cherry Hill, NJ: Ms. Abbott introduced herself and requested that Mayor and Council do not respond to her comments because she is deaf and is without an interpreter. Ms. Abbott advised of her concerns regarding a recent situation involving herself and the Woodbury Heights Police Department.

Upon hearing no additional comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agreed. Motion carried.

A motion to adjourn was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried. The meeting adjourned at 8:32 p.m.

Respectfully submitted,



Janet Pizzi, Clerk/Administrator