

REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
SEPTEMBER 19, 2018 7:30 P.M.

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2018 which was faxed to the South Jersey Times and Courier Post on January 6, 2018 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

**ROLL CALL:** The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman William Packer and Councilman Richard Gambale. Absent was Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer and Janet Pizzi, Clerk/Administrator.

A motion to approve the minutes of the Regular Meeting August 15, 2018 was made by Councilman Pye and seconded by Councilman Gambale. A roll call vote in favor was unanimous. The minutes were approved.

**PUBLIC PORTION:** Mayor Conley opened the public portion of the meeting for questions or comments.

Alyean McCreary, 121 Central Avenue, Richard Ludwig, 117 Central Avenue, Georgeanna and Randy Clarke, 124 Central Avenue, Maryanne Andrews, 129 Central Avenue: Each resident addressed and advised Council of the damage to their homes caused by the flash flooding on Central Avenue from the rain event of September 7. Each asked for help to prevent flooding from happening again. Discussion ensued regarding possible solutions. The Borough Engineer stated he will coordinate with the Public Works Director to contact DOT and requested from the residents any available pictures of the flooding and damage for submission with an application to NJDOT for Central Avenue municipal aid.

Joseph Getsinger, 433 Elm Avenue advised the public that loss not covered by insurance is tax deductible.

Debra Sesko, 484 Second Street advised of various problems causing a drainage issues on her street and her property.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agreed. Motion carried.

**ENGINEER'S REPORT:** Mr. Brunermer explained the reason for the change order on the agenda and provided a borough projects update.

**SOLICITOR'S REPORT:**

**Sidewalk incident:** Solicitor Lozuke advised Mayor and Council of a letter he received from a resident on Linden Avenue pertaining to an incident that occurred a year ago concerning the conditions of the sidewalks in town. Solicitor Lozuke stated that if the Borough becomes aware of deficient sidewalks, measures should be taken to correct them. Mayor Conley stated that the Borough should be proactive asked if Public Works can check sidewalks and create a list of deficiencies so that property owners can be notified of the deficiency. Discussion ensued.

## RESOLUTIONS

By consent agenda, a motion to approve Resolutions 94-2018 through and inclusive of Resolution 101-2018 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolutions 94-2018 through and inclusive of Resolution 101-2018 were approved.

### RESOLUTION 94-2018

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

### RESOLUTION 95-2018

RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS IMPOSING LIEN(S) FOR PROPERTY MAINTENANCE PURSUANT TO MUNICIPAL CODE 44-15

### RESOLUTION 96-2018

RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT WITH SHAFTS AND SLEEVES, INC. OF BORDENTOWN, NJ FOR REPAIRS TO ROUTE 45 SEWER PUMP STATION

### RESOLUTION 97-2018

RESOLUTION APPOINTING DEPUTY WATER AND SEWER CLERK

### RESOLUTION 98-2018

RESOLUTION APPROVING FINAL PAYMENT NO. 3 FOR THE CONSTRUCTION OF THE WELL NO. 2 PROJECT (CONTRACT A)

### RESOLUTION 99-2018

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 AND PARTIAL PAYMENT NO. 3 FOR THE CONSTRUCTION OF THE WELL NO. 2 PROJECT (CONTRACT B)

### RESOLUTION 100-2018

RESOLUTION ADOPTING AMENDMENTS TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK FOR THE BOROUGH OF WOODBURY HEIGHTS

### RESOLUTION 101 -2018

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES FOR 2019 MUNICIPAL ROADWAY STATE AID APPLICATION ROADWAY RECONSTRUCTION PROJECT

## COMMITTEE REPORTS

**Public Safety:** Councilman Yerka thanked everyone involved in the 9/11 Ceremony. Fire truck 1511 is out of service. The Police Department report was presented. Councilman Yerka requested that the Borough look into various property maintenance complaints at 600 Park Avenue. Mayor Conley reported that the Fire Chief wishes to thank everyone for their attendance at the annual chicken barbeque.

**Water and Sewer:** Councilwoman Witasick presented the Water/Sewer and Utilities Reports.

**Streets & Roads:** Councilman Pye announced a shredding event will be held at the Municipal Complex on September 29, 2018 from 9 a.m. to Noon. The Streets Report was presented.

Committee Reports (continued)

**Finance and Administration:** Councilman Packer reported that five vendors have picked up bid packets for the new fire truck. The bid opening will be held on October 5, 2018 at 10:00 a.m. New computer installation in the Borough Hall offices will be scheduled soon.

**Property and Environmental:** Councilman Gambale presented the Construction Department report for the month of August 2018 and provided a property status report.

**BILL LIST:** A motion to approve the bill list as presented was made by Councilman Pye and seconded by Councilman Packer. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Conley opened the public portion for questions or comments.

**Rose Yerka, 610 Stratford:** Mrs. Yerka asked if a traffic study is being performed on Stratford Avenue, and if so, is it associated with the plan for Academy Avenue. Mr. Brunermer replied that he has not been notified of one and is unaware of it. Mrs. Yerka asked if there is any update on the Academy Avenue project and she was informed that there is nothing new to report.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agreed. Motion carried.

**ADJOURNMENT:** A motion to adjourn was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. The meeting adjourned at 8:54 p.m.

Respectfully submitted,



Janet Pizzi, Clerk/Administrator