

RESOLUTION 113-2017

**BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER STATE OF
NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF
CRIMINAL JUSTICE SAFE AND SECURE COMMUNITIES PROGRAM (#P-18-0823)**

RESOLUTION OF PARTICIPATION

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW
JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF
CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.**

WHEREAS, the Borough of Woodbury Heights wishes to apply for funding of approximately \$24,348.00 with a match of \$150,495.00 for an approximate project total cost of \$174,843.00 for a project under the State of New Jersey Safe and Secure Communities Grant Program, and

WHEREAS, the Mayor and Borough Council of the Borough of Woodbury Heights has reviewed the accompanying application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Woodbury Heights for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that:

1. As a matter of public policy Borough of Woodbury Heights wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

BOROUGH OF WOODBURY HEIGHTS

BY: 
ROBBIE J. CONLEY, MAYOR

ATTEST:


JANET PIZZI, BOROUGH CLERK

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at the regular meeting held on the 21ST day of November, 2017.


JANET PIZZI, BOROUGH CLERK

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE

CERTIFICATION OF RECORDING OFFICER

This is to certify that the foregoing Resolution is a true and correct copy of a resolution which was duly and regularly introduced and finally adopted at the meeting of the Mayor and Council of the Borough of Woodbury Heights held on the 21st day of November, 2017 and duly recorded in my office; that all requirements of law pertaining to the conduct of said meeting and the passage of this resolution were observed; and that I am duly authorized to execute this certificate.

DATED this 21st day of November, 2017




JANET PIZZI, CLERK/ADMINISTRATOR

**STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE**

**SAFE AND SECURE COMMUNITIES
GRANT PROGRAM**



PART I

**APPLICATION DOCUMENTS
TO BE COMPLETED AND RETURNED**



August 2017

**STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE**

**SAFE AND SECURE COMMUNITIES
GRANT PROGRAM**

APPLICATION DOCUMENTS TO BE COMPLETED AND RETURNED

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- Application Checklist
- Applicant Information Form
- Application Authorization (Signed by Mayor and Project Director)
- Program Application Narrative (Provided by Applicant)
- Project Budget Detail Form

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE

SAFE AND SECURE COMMUNITIES GRANT PROGRAM

APPLICATION CHECK LIST

SUBGRANTEE: Borough of Woodbury Heights

INSTRUCTIONS: The Application Check List is a guide to file a complete application. Return 1 original (with original signatures) and 1 copy of the completed application.

APPLICATION:

PART I

- Applicant Information Form
- Application Authorization (Signed by Mayor and Project Director)
- Program Application Narrative (Provided by Applicant)
- Project Budget Detail Form

NOTE: **ONLY COMPLETE APPLICATIONS CAN BE PROCESSED. ALL OF THE ABOVE ITEMS MUST BE SUBMITTED WITH THE APPLICATION.**

Applicant Information Form

Safe and Secure Communities Program

Requested Project Duration Period (when to when): 10-1-2017 to 9-30-2018	Grant No.: 18-0823
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Municipality: Borough of Woodbury Heights			
Address: 500 Elm Avenue			
City: Woodbury Heights	State: NJ	Zip Code + 4: 08097	County: Gloucester

Name and Title of Chief Executive/Mayor: Robbie J. Conley - Mayor			
Street Address, City, State, Zip Code + 4: (if different from above): 500 Elm Avenue Woodbury Heights, NJ 08097			
Telephone: 856-848-2832	Ext.	Email: rconley@bwhnj.com	Fax: 856-848-2381

Police Department: Woodbury Heights Police Department			
Address: 520 Elm Avenue			
City: Woodbury Heights	State NJ	Zip Code + 4: 08097	County: Gloucester
Agency Website: whpdnj.com	Start of Fiscal Year: (i.e., Jan, July, Oct) January	Federal ID Number: 21-6001371	

Name and Title of Project Director: Robbie J. Conley - Mayor <i>(co-signer on financial reports)</i>			
Street Address, City, State, Zip Code + 4: (if different from above): 500 Elm Avenue Woodbury Heights, NJ 08097			
Telephone: 856-848-2832	Ext.	Email: rconley@bwhnj.com	Fax: 856-848-2381

Name and Title of Contact Person: Joshua M. Moline - OIC <i>(Person directly responsible for project operations)</i>			
Street Address, City, State, Zip Code + 4: (if different from above): 520 Elm Avenue Woodbury Heights, NJ 08097			
Telephone: 856-848-6707	Ext.	Email: jmoline@whpdnj.com	Fax: 856-853-2995

Name and Title of Chief Financial Officer: Vikki Holmstrom- CMFO <i>(Person who co-signs financial reports)</i>			
Street Address, City, State, Zip Code + 4: (if different from above): 500 Elm Avenue Woodbury Heights, NJ 08097			
Telephone: 856-848-8085	Ext.	Email: vikki@bwhnj.com	Fax: 856-848-5241

APPLICATION AUTHORIZATION

Authorization of the municipality to submit an application to and enter into an agreement with the Department of Law and Public Safety, Division of Criminal Justice to participate in the State's Safe and Secure Communities Program at an estimated total project cost of \$ 174,843.00.

On behalf of the unit of government, the undersigned certifies and agrees that:

The Project Director reviewed the contents of the application, it is accurate, and certifies that the factual statements and data set forth in the application and attachments are true to the best of his or her knowledge and belief.

The Project Director has reviewed and is familiar with all statutory and regulatory requirements regarding the use of the funds being provided to undertake grant programs and activities; has sought and obtained legal advice from the Applicant's legal counsel as considered appropriate or necessary, and shall be responsible for undertaking the programs and activities described in the application.

As the duly authorized representative of the Applicant, I ensure that the Applicant, if successful, shall use these grant funds to carry out the project and activities specifically described in the application.

As the duly authorized representative of the Applicant, I am responsible for authorizing expenditures and disbursements of grant funds.

As the duly authorized representative of the Applicant, I ensure that the Applicant, if successful, shall comply with any and all Federal, State, municipal, statute, regulation, circular, policy or code regarding the use of these funds.

All grant funds shall be used exclusively for the purposes specified in the grant award.

The Applicant shall not reduce its baseline regular complement of police officers and other law enforcement personnel during the grant period.

The Applicant shall pay all fringe benefit expenses and all costs in excess of the grant award.

The Applicant shall comply with all conditions applicable to grants awarded pursuant the Safe and Secure Communities Act, N.J.S.A. 52:17B-159 et seq. and regulations, N.J.A.C. 13:79-1 et seq.

As of the date of this document, the Applicant municipal police department's number of regular, sworn, appointed municipal officers, who have the full power to arrest and who regularly exercise police powers regarding the enforcement of the general criminal and motor vehicle laws of this State, is as follows:

7 Police Officers

1

Other Law Enforcement Personnel
(non-police employees who enhance
a project's law enforcement capacity)

This application consists of the following attachments in addition to this form:

1. Applicant Information Form
2. Program Application Narrative
3. Budget Detail Form

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment pursuant to N.J.S.A. 2C:28-3.

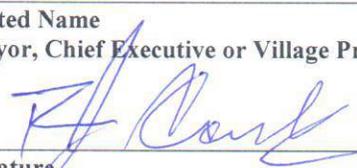
Borough of Woodbury Heights

Applicant Municipality

Grant # P- 18-0823

Robbie J. Conley

Printed Name
(Mayor, Chief Executive or Village President)


Signature
(Mayor, Chief Executive or Village President)

11/21/17
Date

Joshua M. Moline

Printed Name of Project Director


Signature of Project Director

11/16/2017
Date

**SAFE AND SECURE COMMUNITIES GRANT PROGRAM
PROGRAM APPLICATION NARRATIVE**

SUBRECIPIENT: Borough of Woodbury Heights

GRANT NUMBER: P-¹⁸⁻⁰⁸²³

PROJECT DURATION: 10-01-2017 to 9-30-2018

Total Number of Sworn Law Enforcement Officers: 7

Number of Officers funded by the grant: 1

Number of Civilians funded by the grant: 0

GOAL OF THE SAFE AND SECURE COMMUNITIES PROGRAM:

The Safe and Secure Communities Program is designed to provide municipalities with funding for additional law enforcement personnel to address crime in a focused community-oriented manner.

1. To what specific target areas and/or specific assignments will the Safe and Secure funded officers be assigned: The officer will be assigned to perform specific tasks and run special programs during the

year. L.E.A.D program is taught in WH Elementary School (1-5). This is a 10 week program which the officer visits each class once a week. These programs are designed to educate in prevention techniques for drugs, gangs, and violence. The officer also conducts several other community events such as the fishing derby, bike rodeo, and game nights.

2. List SPECIFIC problems and proposed strategies that the Safe and Secure Communities Grant funded officers will employ to reduce crime: Problems in town include graffiti, underage drinking,

random acts of burglary and criminal mischief. There are drug problems in the public areas throughout the town. By putting an extra officer on the street we can target problem areas with strict enforcement as well as continuing to educate our youth. We have been able to apply for

and execute several traffic grants including, "Distracted Driving", "Over the Limit, Under Arrest" and "Click it or Ticket"

3. (If applicable) To what specific assignments will the Safe and Secure funded civilian personnel be assigned:

N/A

Applicant: Borough of Woodbury Heights

Grant # P-18-0823

Budget Detail Form

COST ELEMENT

A. Salaries and Wages

List the names, ranks, and salaries of all personnel assigned to the grant.

Ptl. Richard Gambale

A-1. Fringe Benefits

Include your agency's fringe benefit rate.

	State Share	Local Match	Project Total
	24,348	77,652	102,000
	24,348	77,652	102,000
	-	72,843	72,843
	24,348	150,495	174,843