

RESOLUTION 107-2017

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES FOR THE CONTROL SYSTEMS (SCADA) FOR WELL #2 PROJECT

WHEREAS, there exists a need for specialized service on behalf of the Borough of Woodbury Heights; and

WHEREAS, funds are available for this purpose; and

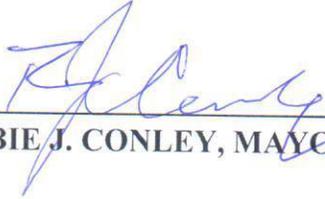
WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Woodbury Heights, with the Mayor concurring, the following:

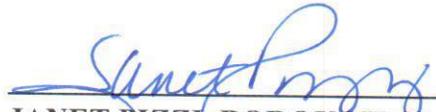
1. Complete Control Services, Inc. of Egg Harbor City, New Jersey is hereby hired to provide control system design and installation for an amount not to exceed \$67,468.79.
2. The term of this contract shall be from November 21, 2017 to November 20, 2018.
3. This Contract is awarded without competitive bidding as a "Professional Service" in accordance the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession and awarded as a consultant by Resolution 69-2017 .
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Woodbury Heights
5. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in the South Jersey Times.
6. The Mayor and Clerk of the Borough of Woodbury Heights are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Woodbury Heights.

BOROUGH OF WOODBURY HEIGHTS

BY: _____


ROBBIE J. CONLEY, MAYOR

ATTEST:



JANET PIZZI, BOROUGH CLERK

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at a regular meeting held on the 21st day of November, 2017.



JANET PIZZI, BOROUGH CLERK

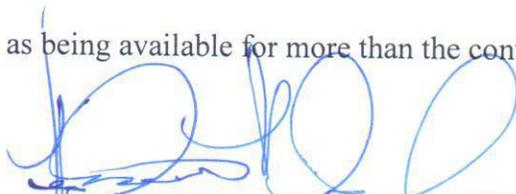
CERTIFICATION OF AVAILABILITY OF FUNDS

I, Victoria Holmstrom, being the Chief Financial Officer of the Borough of Woodbury Heights, do hereby certify, pursuant to the rules of the Local Finance Board of the State of New Jersey and in accordance with N.J.S.A. 40A:4-57, that there are available adequate funds for the proposed contract between the Mayor and Borough Council of the Borough of Woodbury Heights and Complete Control Services, Inc..

The money necessary to fund said contract is in the maximum amount of \$ 67,468.79 and upon approval of the contact, all funds expended shall be charged to the following:

X-06-56-070-000-202 \$ 67,468.79

These funds are not being certified as being available for more than the contract.



Victoria Holmstrom, CFO

Date: October 31, 2017



Complete Control Services, Inc.
Instrumentation, Integration, Calibration & Controls

1515 Grant St ~ Egg Harbor City, NJ 08215 ~ Phone (609) 593-6219 ~ Fax (609) 593-6298

October 11, 2017

Woodbury Heights

RE: Proposal for Q12409D1 Wooddbury Heights Well No. 2

Complete Control Services (CCS) is pleased to provide you with this proposal for the above referenced project. The following items and attachments are included and are part of our proposal:

- 1) Scope of Work
- 2) Bill of Materials
- 3) Schedule of Values
- 4) Clarifications
- 5) Terms and Conditions

Price \$67,468.79

New Jersey Sales Tax, if required.....\$2,359.74

If you have any questions, please feel free to call.

Sincerely,

David Di Martino

Dir. Business Development
(Signed electronically)



Scope of Work

Complete Control Services (CCS) will provide hardware, instrumentation, programming, testing, calibration, training and support for the referenced project as follows:

- 1) Design, Administration, Supervision and Training
 - a. Site Evaluation
 - b. New System Design and Existing System Modification
 - c. Project Meetings
 - d. Project Supervision
 - e. Training
 - i. Operators
 - ii. Supervisors
- 2) RTU Equipment
 - a. MicroLogix 1400 Model PLC
 - b. IO Modules
 - c. Analog Input IO Surge Protection
 - d. 12.5" PanelView Plus 6 Color Touch Panels
 - e. Circuit Breaker, Filter, Power Supplies, DC UPS, Fuses, and Terminals
 - f. Fiber and Ethernet Networking
 - g. UL Industrial Control Panel Approval
- 3) Antenna & Cabling
 - a. None
- 4) Terminations, Startup, and Testing
 - a. Terminations in New Well No. 2 RTU Cabinet
 - b. Modifications in Well No. 1 RTU Cabinet
 - c. Label and terminate all IO wiring
 - d. Perform Final Acceptance Test and provide testing report
- 5) Programming



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- a. Well No. 2 Site PLC and OIT
- b. Well No. 1 Site PLC and OIT
- 6) Instruments
 - a. Analyzer Recirculation System
 - b. Verbatim Dialer
- 7) Calibrations Assistance
 - a. Well No.1 Existing as Required
- 8) Documentation and Drawings
 - a. RTU Panel Drawings
 - b. IO Point List and Alarm Summary
 - c. O&M Manual
- 9) Spare Parts
 - a. As Indicated on Schedule of Valves
- 10) Omissions and Contingencies
 - a. As Indicated on Schedule of Valves
- 11) Submittals
 - a. As Indicated on Schedule of Valves
- 12) Shipping
 - a. All associated shipping costs



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Schedule of Values

Item	Description of Work	Value
1	Design, Administration, Supervision and Training	\$6,277.85
2	RTU Equipment	\$21,850.74
3	Antenna and Cabling	\$0.00
4	RTU Installation, Startup and Testing	\$10,542.05
5	Programming	\$8,528.40
6	Instruments, Equipment and Installation	\$10,575.20
7	Existing Equipment Calibration Checks, 1 Day	\$947.60
8	Documentation, Manuals & Drawings	\$3,316.60
9	Spare Parts	\$0.00
10	Omissions & Contingencies	\$5,000.00
11	Submittals	\$355.35
12	Shipping	\$75.00
	TOTALS	\$67,468.79

Clarifications



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- 1) Materials and Services from Specifications to be Excluded
 - a. None

- 2) Taxation
 - a. This proposal is exclusive of any New Jersey Sales and Use Tax.
 - b. CCS will request status from the NJAW Taxation Department. If they determine the project to be taxable, NJ Sales Tax will be added to the final invoice.
 - c. Anticipated Tax Exempt Basis:
 - i. Capital Improvement project
 - ii. Sales of machinery, apparatus or equipment for use or consumption directly and primarily in the production, generation, transmission of water for sale.
 - iii. Custom designed programming.

Terms and Conditions



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These terms and conditions and all documents incorporated by reference herein, binds Complete Control Services, Inc. and the Buyer; and constitutes the entire agreement between Buyer and Seller for the provision of services and goods provided herein.

- 1) **Schedule:** Two weeks after receipt of materials.
- 2) **Payment:** Invoicing to occur on a monthly order placement and labor completed basis.
- 3) **Validity:** This proposal is valid for 30 days from proposal date.
- 4) **Purchase or Task Orders:** Should reference this proposal letter to show agreement with its material scope and conditions of sale.
- 5) **Insurance:** This proposal is based on CCS our standard insurance coverage for general liability, professional services, automobile liability and worker's compensation.
- 6) **Permits and Licenses:** This proposal is based on the understanding that any Permits and Licenses that may be required will be pursued and paid for by owner.
- 7) **Bonds:** Our price is exclusive of any performance, payment and other bonds, bank guarantees or letters of credit.
- 8) **Limited Warranty:** Goods are warranted for twelve (12) months from the date of final Acceptance or eighteen (18) months from the date of delivery, whichever period expires first.