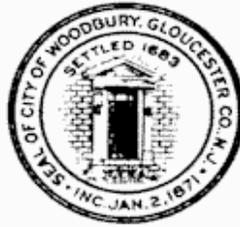


CITY OF WOODBURY

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November 1, 2017

Vikki Holmstrom, Chief Financial Officer
Borough of Woodbury Heights
500 Elm Avenue
Woodbury Heights, NJ 08097

Dear Vikki,

Please consider this letter to be an official proposal from the City of Woodbury to the Borough of Woodbury Heights to enter into a shared services agreement for police services. Once you and your governing body have reviewed this proposal, I would like to schedule a joint meeting between officials from both municipalities to discuss this proposal in greater detail. Whether that meeting takes place at an official Council meeting or amongst sub-committees for both municipalities is up to you.

Under this proposal, the City of Woodbury would provide police services 24 hours per day to the Borough of Woodbury Heights. This would include the hire of four (4) additional full-time sworn officers in addition to the 28 sworn officers that Woodbury currently has, plus all of the other resources that Woodbury has to assist in administering police services.

While Woodbury strongly believes that we can provide Woodbury Heights with police services that are second to none, this proposal would also provide Woodbury Heights with significant financial benefits. Part of the benefit is taking into account the two years of pension costs that Woodbury Heights would continue to pay after a shared services agreement went into effect. The proposal is for 10 years and assumes a start date in early 2018. The 10 year cost schedule is as follows:

2018	\$ 700,000.00
2019	\$ 725,000.00
2020	\$ 800,000.00
2021	\$ 816,000.00
2022	\$ 832,000.00
2023	\$ 848,000.00
2024	\$ 865,000.00
2025	\$ 883,000.00
2026	\$ 900,000.00
2027	\$ 920,000.00

To let you and your governing body know about the type of police service that you would receive, I offer the following information:

- The Woodbury Police Department consists of 28 full time officers, led by Chief Tom Ryan. We have four detectives, two community policing officers and a K9 unit. The creation of this shared services agreement would bring our number of full time sworn officers to 32.
- The Woodbury Police Department is current pursuing its fourth accreditation, the most of any department in Gloucester County. Accreditation ensures best practices in training and policies/procedures.
- The new Woodbury Police headquarters is a state of the art facility with everything required for effective and cost-efficient police services. It is equipped to serve as an emergency operations center for OEM purposes. It is located less than 1.5 miles from Woodbury Heights Borough Hall.

While there may be others interested in a similar shared services arrangement, I cannot see how anyone else can provide the level of service and dedication that Woodbury PD would provide (currently, four of our officers are residents of Woodbury Heights). By adding four officers to our current force, a Woodbury/Woodbury Heights Police Department would represent a dedication of resources for police services second to none in Gloucester County. To put it in numbers; a force of 32 full-time officers, with patrol shifts of five and a detective division of four servicing our combined municipalities would result in the following:

- One sworn officer for every 413 residents/10 officers per square mile.
- One patrol officer, 24 hours per day for every 2,646 residents/1.5 patrol officers per square mile.
- One detective for every 3,307 residents/1.22 detective for every square mile

Using comparisons with our neighbors for contextual purposes:

- Deptford has one full time sworn officer for every 437 residents/4 officers per square mile, one patrol officer for every 3,820 residents/0.45 patrol officers per square mile, one detective for every 3,396 residents/0.51 detectives per square mile.
- West Deptford/National Park has one full time sworn officer for every 575 residents/2.23 officers per square mile, one patrol officer for every 3,530 residents/0.36 patrol officers per square mile, one detective for every 4,119 residents/0.31 detectives per square mile.

I look forward to a meeting to explore this proposal in greater detail. Please let me know as soon as possible if your governing body is interested and when they are available to meet.

Sincerely,

Scott Carew
City Administrator