

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
NOVEMBER 22, 2016 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2016 which was faxed to the South Jersey Times and Courier Post on January 2, 2016 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman William Packer, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer and Janet Pizzi, Clerk/Administrator.

A motion to approve the minutes of the Regular Council Meeting October 19, 2016 was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. The minutes were approved.

A motion to approve the minutes of the Special Council Meeting November 01, 2016 was made by Councilman Pye and seconded by Councilman Gambale. A roll call vote went as follows:

Yerka	yes
Witasick	yes
Pye	yes
Packer	yes
Gambale	yes
Jacob	abstain

The minutes were approved.

CLERK'S REPORT: The Clerk reported total receipts in the amount of \$86.05. Of this amount, \$36.05 was turned over to the Treasurer.

PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for questions or comments.

Maureen Keuhler, 504 Fordham Road: Mrs. Keuhler advised Mayor and Council that a cinder block retaining wall located on her neighbor's vacant property has a sizable crack and may fall onto her property. She also stated that there are raccoons going into the property and the pool is filled with black water. The Property Chairman will follow up.

Upon hearing no additional questions or comments, a motion to close the public hearing was made by Councilman Packer and seconded by Councilman Pye. All of Council agreed. Motion carried.

ENGINEER'S REPORT: Mark Brunermer reported that pertaining to the Road Program there is a change order (which is a reduction in the contract amount) and partial payment on the agenda for consideration. Well #2 plans were submitted last week to the DEP and one comment came back which is being addressed. Route 45 project is continuing. The DOT sent out notification that they are accepting applications for 2017 road projects.

SOLICITOR'S REPORT

**ORDINANCES
FIRST READING/INTRODUCTION**

ORDINANCE 15-2016

ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR 2016

Solicitor Lozuke read Ordinance 15-2016 by title only. A motion to approve this Ordinance on first reading was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 15-2016 was approved on introduction. The public hearing will be held at the December regular meeting.

RESOLUTIONS

RESOLUTION 96-2016

A RESOLUTION PROVIDING FOR TRANSFERS OF 2016 BUDGET APPROPRIATIONS

Solicitor Lozuke read Resolution 96-2016 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 96-2016 was approved.

RESOLUTION 97-2016

RESOLUTION APPOINTING PROPERTY MAINTENANCE LIAISON

Solicitor Lozuke read Resolution 97-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 97-2016 was approved.

RESOLUTION 98-2016

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

Solicitor Lozuke read Resolution 98-2016 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 98-2016 was approved.

RESOLUTION 99-2016

RESOLUTION AUTHORIZING CHANGE ORDER NUMBER 1 FOR THE 2016 ROAD MAINTENANCE PROGRAM

Solicitor Lozuke read Resolution 99-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 99-2016 was approved.

RESOLUTION 100-2016

RESOLUTION APPROVING PARTIAL PAYMENT NO. 4 FOR THE 2016 ROAD MAINTENANCE PROGRAM PROJECT

Solicitor Lozuke read Resolution 100-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 100-2016 was approved.

COMMITTEE REPORTS

Public Safety: Councilman Yerka congratulated Councilman Packer and Councilwoman Witasick on their re-election. Patrolman Michael McCabe was honored with a meritorious service award in Atlantic City for the apprehension of a burglary suspect. Councilman Yerka thanked both the Police and Fire Departments for their service. A copy of the Police and Fire reports will be on file in the Clerk's office.

Water & Sewer: Councilwoman Witasick stated that the 4th quarter bills are due November 1 and will be delinquent on November 30. All Borough fire hydrants were flushed. A copy of the water/sewer report will be on file in the Clerk's office.

Streets & Roads: Councilman Pye presented the streets report. Leaf pick up will continue for another round. Councilman Yerka thanked the Public Works Director for taking metals to the yard and bringing in an income to the Borough.

Finance & Administration: Councilman Packer advised that the AFSCME contract has been signed which allowed the Borough to introduce the salary ordinance this evening. The CFO is working on a proposal for the fixed assets contract. Budget worksheets were distributed to all department heads.

Property & Environmental: Councilman Gambale presented a property status update. Water was shut off at the Athletic Association Building for the winter. New windows for Borough Hall are not in yet.

Recreation & Civic: Councilman Jacob noted that the Veterans Day Ceremony was the largest ever. The Tree Lighting will be on December 3 at 6:30 p.m.

BILL LIST: A motion to approve the bill list as presented tonight was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for questions or comments.

Isabelle Ley, Central Court advised Council that the hole on Second Street is getting bigger. Public Works Director Paul Pheasant stated that it will be addressed as soon as leaf season is over.

Upon hearing no additional questions or comments, a motion to close the public hearing was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried.

ADJOURNMENT: A motion to adjourn was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator