

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
AUGUST 17, 2016 7:30 P.M.**

In the absence of Mayor Robbie Conley, Council President William Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2016 which was faxed to the South Jersey Times and Courier Post on January 2, 2016 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Councilman Packer led everyone in the Pledge of Allegiance.

ROLL CALL: The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman Richard Gambale, Councilman Eshia "Jake" Jacob and Councilman William Packer. Absent was Mayor Robbie Conley. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Regular Meeting July 20, 2016 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote went as follows:

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|----------|---------|
| Yerka | Yes |
| Witasick | Yes |
| Pye | Yes |
| Gambale | Yes |
| Jacob | Yes |
| Packer | Abstain |

The minutes were approved.

CLERK'S REPORT: The Clerk reported total receipts in the amount of \$526.58. Of this amount, \$345.18 was turned over to the Treasurer and \$51.00 was deposited into the Dog Fund.

PUBLIC PORTION: Councilman Packer opened the public portion of the meeting for questions or comments.

Jean Kilian, 164 Gant Avenue, Woodbury: Jean Kilian and her husband Robert Kilian advised Council of a speeding problem from West Jersey Avenue in Woodbury Heights onto Gant Avenue, Woodbury. They also informed Council that the road is coming apart at the intersection of West Jersey Avenue and Redwood Avenue. Councilman Packer advised them that their concerns are noted and will be addressed.

Peg Riordan, 433 Auburn: Mrs. Riordan requested more lighting on Auburn and Moore Streets. She also stated that there are trash bags against a house on Alliance & Temple. Councilman Packer stated that the code official will be notified.

Upon hearing no additional questions or comments, a motion to close the public portion of the meeting was made by Councilman Pye and seconded by Councilwoman Witasick. All of council agreed. Motion carried.

ENGINEER'S REPORT: Mark Brunermer presented a status report on the 2016 Road Program. All work should be completed by Labor Day. A response from his office will go out next week pertaining to the Turnpike decking project letter.

SOLICITOR'S REPORT

ORDINANCES

FINAL READING/PUBLIC HEARING

ORDINANCE 10-2016

ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR 2016

Solicitor Lozuke read Ordinance 10-2016 by title only. Councilman Packer opened the public hearing for this ordinance and upon hearing no questions or comments closed same. A motion to approve Ordinance 10-2016 was made by Councilwoman Witasick and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Ordinance 10-2016 was approved.

ORDINANCE 11-2016

ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR WATER AND SEWER UTILITY CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER WATER AND SEWER UTILITY CAPITAL PROJECTS

Solicitor Lozuke read Ordinance 11-2016 by title only. Councilman Packer opened the public hearing for this ordinance and upon hearing no questions or comments closed same. A motion to approve Ordinance 11-2016 was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 11-2016 was approved.

ORDINANCE 12-2016

ORDINANCE APPROPRIATING THE SUM OF \$25,500 TO BE USED FOR PURCHASE OF PUBLIC WORKS VEHICLES FOR THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Solicitor Lozuke read Ordinance 12-2016 by title only. Councilman Packer opened the public hearing for this ordinance and upon hearing no questions or comments closed same. A motion to approve Ordinance 12-2016 was made by Councilman Yerka and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 12-2016 was approved.

FIRST READING/INTRODUCTION

ORDINANCE 13-2016

AN ORDINANCE REGULATING THE STATUTORY AUTHORITY OF VERIZON NEW JERSEY INC., ITS SUCCESSORS AND ASSIGNS TO USE THE VARIOUS PUBLIC STREETS, ROADS, AVENUES, HIGHWAYS AND OTHER PUBLIC WAYS IN THE BOROUGH OF WOODBURY HEIGHTS, GLOUCESTER COUNTY, NEW JERSEY, FOR ITS LOCAL AND THROUGH LINES AND OTHER COMMUNICATIONS FACILITIES AND PRESCRIBING THE CONDITIONS THEREOF

Solicitor Lozuke read Ordinance 13-2016 by title only. A motion to approve this ordinance on first reading was made by Councilman Gambale and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Ordinance 13-2016 was approved on introduction. Public Hearing will be held on September 21, 2016.

RESOLUTIONS

RESOLUTION 76 -2016

APPROVAL OF THE 2015 ANNUAL AUDIT

Solicitor Lozuke read Resolution 76-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 76-2016 was approved.

RESOLUTION 77-2016

CORRECTIVE ACTION PLAN

Solicitor Lozuke read Resolution 77-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 77-2016 was approved.

RESOLUTION 78-2016

RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS CANCELLING A CURRENT FUND RESERVE BALANCE

Solicitor Lozuke read Resolution 78-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 78-2016 was approved.

RESOLUTION 79-2016

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF WOODBURY HEIGHTS AND THE BOROUGH OF MAGNOLIA

Solicitor Lozuke read Resolution 79-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 79-2016 was approved.

RESOLUTION 80-2016

AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

Solicitor Lozuke read Resolution 80-2016 by title only. A motion to approve this resolution was made by Councilman Yerka and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 80-2016 was approved.

RESOLUTION 81-2016

RESOLUTION ADOPTING AMENDMENTS TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK FOR THE BOROUGH OF WOODBURY HEIGHTS

Solicitor Lozuke read Resolution 81-2016 by title only. A motion to approve this resolution was made by Councilman Yerka and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 81-2016 was approved.

RESOLUTION 82-2016

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

Solicitor Lozuke read Resolution 82-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 82-2016 was approved.

RESOLUTION 83 -2016

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE DISPOSAL OF RECYCLABLE MATERIAL WITH OMNI RECYCLING, LLC

Solicitor Lozuke read Resolution 83-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 83-2016 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 84-2016

RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 FOR THE 2016 ROAD MAINTENANCE PROGRAM PROJECT

Solicitor Lozuke read Resolution 84-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 84-2016 was approved.

RESOLUTION 85-2016

RESOLUTION APPROVING FINAL PAYMENT NO. 5 FOR THE CENTRAL AVENUE PUMPING STATION IMPROVEMENTS PROJECT

Solicitor Lozuke read Resolution 85-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 85-2016 was approved.

COMMITTEE REPORTS

Public Safety: Councilman Yerka reported that the Fire Department has two new members from the Vineland Fire Department. His committee is working on finalizing the numbers for the new fire truck. Grant money has provided four of our police officers with body cameras. On September 17th from 9 a.m. until noon there will be a meet and greet with our Police Department at the Railroad Food Station store on Elm Avenue

Water & Sewer: Councilwoman Witasick reported that water/sewer bills are due August 1 and will be delinquent after August 30. The July Water/Sewer report was presented. A copy of this report will be on file in the Clerk's office.

Streets & Roads: Councilman Pye reported that the storm water drains have been cleaned throughout the Borough. Councilman Pye also reported that the shared service agreement with Magnolia for Public Works vehicle repair will save the Borough approximately \$35.00 per hour.

Property & Environmental: Councilman Gambale gave a status report on the various property issues he has been working on. He also stated that he gave Chief Lindsay access to the Community Champions website for vacant property information. Solicitor Lozuke asked Councilman Gambale to provide this information to the Fire Chief as well.

Recreation & Civic: Councilman Jacob reviewed an update of the veterans discount program. Soccer season is beginning. The trophies currently housed at Borough Hall will soon be moving to the Community Center. Councilman Jacob stated that he is working on a tribute to Jim Six for his dedication to veterans and to the Borough of Woodbury Heights.

Finance and Administration: A copy of the Finance report will be on file in the Clerk's Office.

BILL LIST: A motion to approve the bill list as presented was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.

**REGULAR COUNCIL MEETING
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PUBLIC PORTION: Councilman Packer opened the public portion of the meeting for questions or comments:

Joe Getsinger, Elm Avenue: Mr. Getsinger thanked the Fire Department for the help with the tree in front of his property that fell during the recent storm. Mr. Getsinger also requested assistance in getting the branches that are stuck in the PSE&G and Verizon wires removed. Both companies have been unresponsive to his calls. Discussion ensued.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and Councilman Pye. All of Council agreed. Motion carried.

ADJOURNMENT: A motion to adjourn was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. The meeting adjourned at 8:29 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator