

**ORDINANCE 13 – 2012**

**ORDINANCE AMENDING  
ORDINANCE 4 – 2005 PERTAINING  
TO HOURS FOR INSPECTION OF PUBLIC RECORDS**

**WHEREAS**, Ordinance 11 – 2002 and Ordinance 4 – 2005 established policies and procedures to implement and facilitate the “Open Public Records Act;” and

**WHEREAS**, these policies are codified at Section 22-1 of the Woodbury Heights Code; and

**WHEREAS**, N.J.S.A. 47:1A-5 permits certain Municipalities to establish the hours during which the public may inspect, examine and copy government records and the Borough hereby determines that the establishment of revised hours for such purpose is necessary as an amendment to Section 22-1 (D) of the Woodbury Heights Code;

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Woodbury Heights, with the Mayor concurring, as follows:

**Section 1.** Section 22-1 (D) of the Woodbury Heights Code is hereby amended, in relevant part, to establish the following hours for public inspection of government records:

Tuesday.....9:00 A.M. to 11:00 A.M.

Wednesday.....9:00 A.M. to 11:00 A.M.

Thursday.....9:00 A.M. to 11:00 A.M.

**Section 2.** Any and all other Ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 3. Saved from Repeal.** Any and all other Ordinances or parts of Ordinances not inconsistent with the terms and provisions of this Ordinance are hereby saved from repeal.

**Section 4.** This Ordinance shall take effect immediately upon its final adoption and publication, and as otherwise provided by law.

**BOROUGH OF WOODBURY HEIGHTS**

**BY:** \_\_\_\_\_  
**HARRY W. ELTON, JR., MAYOR**

**ATTEST:**

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**JANET PIZZI, BOROUGH CLERK**

**NOTICE**

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Woodbury Heights, held on the 16<sup>th</sup> day of May, 2012 and will be considered for final passage at a meeting of the Borough Council of the Borough of Woodbury Heights, to be held on the 20th day of June , 2012 at 7:30 P.M. at which time and place any interested party will be given the opportunity to be heard.

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**JANET PIZZI, BOROUGH CLERK**