

REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
FEBRUARY 20, 2013 7:30P.M.

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2013 which was faxed and mailed to the Gloucester County Times and Courier Post on January 9, 2013 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman Duane Pheasant and Councilman Eshia "Jake" Jacob. Absent was Councilwoman Debra Truhan. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

Mayor Elton presented a Proclamation to Timothy Keegan in recognition of his record-breaking achievements and outstanding soccer career.

A motion to approve the minutes of the Regular Council Meeting December 19, 2012; the Reorganization Meeting January 5, 2013 and the Regular Council Meeting January 16, 2013 was made by Councilman Pheasant and seconded by Councilman Jacob. A roll call vote in favor was unanimous. The minutes were approved.

CLERK'S REPORT: The Borough Clerk reported total receipts in the amount of \$5,823.09. Of this amount, \$2,830.49 was turned over to the Treasurer and \$2,548.00 was deposited into the Dog Fund.

PUBLIC PORTION: Mayor Elton opened the meeting to the public for questions or comments and upon hearing none, closed same.

ENGINEER'S REPORT: Mark Brunermer reported that testing of Lake Avenue is pending. Mayor Elton noted that he has received complaints of major cracks and curb damage. Mr. Brunermer will monitor and advised that payment to the contractor is recommended. Councilman Packer noted that Elm Avenue at the railroad crossing is beginning to show signs of deterioration. Mayor Elton asked the Clerk to contact Conrail. County representative Hal Spence stated he would contact County Engineering.

A motion to authorize the CFO to obtain trash and recycling proposals was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous.

#### SOLICITOR'S REPORT

#### ORDINANCES FINAL READING/PUBLIC HEARING

##### ORDINANCE 1-2013

ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR 2013

Solicitor Lozuke read Ordinance 1-2013 by title only. Mayor Elton opened the public hearing for this ordinance and upon hearing no questions or comments, closed same. A motion to approve Ordinance 1-2013 was made by Councilman Pheasant and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 1-2013 was approved.

ORDINANCE 2-2013

ORDINANCE AMENDING CHAPTER 101 OF THE WOODBURY HEIGHTS CODE  
AND ENACTING REVISED CONSTRUCTION CODE PERMIT FEES

Solicitor Lozuke read Ordinance 2-2013 by title only. Mayor Elton opened the public hearing for this ordinance and upon hearing no questions or comments, closed same. A motion to approve Ordinance 2-2013 was made by Councilman Pheasant and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 2-2013 was approved.

ORDINANCE 3-2013

ORDINANCE APPOINTING A QUALIFIED PURCHASING AGENT (Victoria Holmstrom)

Solicitor Lozuke read Ordinance 3-2013 by title only. Mayor Elton opened the public hearing for this ordinance and upon hearing no questions or comments, closed same. A motion to approve Ordinance 3-2013 was made by Councilman Packer and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Ordinance 3-2013 was approved.

FIRST READING/INTRODUCTION

ORDINANCE 4-2013

ORDINANCE AMENDING CHAPTER 70 OF THE WOODBURY HEIGHTS CODE  
TO ESTABLISH FEES FOR ZONING PERMIT APPLICATIONS

Solicitor Lozuke read Ordinance 4-2013 by title only. A motion to approve this ordinance on first reading was made by Councilman Pheasant and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 4-2013 was approved on first reading. Public hearing scheduled March 20, 2013.

ORDINANCE 5-2013

AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO  
COMCAST OF GLOUCESTER COUNTY, LLC TO CONSTRUCT, CONNECT,  
OPERATE AND MAINTAIN A CABLE TELEVISION AND  
COMMUNICATIONS SYSTEM IN WOODBURY HEIGHTS, NEW JERSEY

Woodbury Heights grants Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

Solicitor Lozuke read Ordinance 5-2013 by title only. A motion to approve this ordinance on first reading was made by Councilman Jacob and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 5-2013 was approved on first reading. Public hearing scheduled March 20, 2013.

**RESOLUTIONS**

**At the request of Mayor Elton, and with the consent of Borough Council, Solicitor Lozuke read Resolutions 40-2013 through and inclusive of Resolution 52-2013 by title only. A motion to approve these resolutions was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolutions 40-2013 through and inclusive of Resolution 52-2013 were approved.**

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(RESOLUTIONS CONTINUED)

RESOLUTION 40-2013  
RESOLUTION EMPLOYING AFFORDABLE HOUSING CONSULTANT FOR  
CALENDAR YEAR 2013 (Clarke Caton Hintz)

RESOLUTION 41-2013  
RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS ADOPTING A  
FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIM  
AGAINST THE BOROUGH OF WOODBURY HEIGHTS IN ACCORDANCE WITH  
THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6

RESOLUTION 42-2013  
RESOLUTION AUTHORIZING AGREEMENTS TO PROVIDE EMAIL SERVICES  
(Perimeter Internetworking Corp.)

RESOLUTION 43-2013  
RESOLUTION AUTHORIZING MAINTENANCE CONTRACT (Marine Systems, Inc.  
for Police Department generator)

RESOLUTION 44-2013  
RESOLUTION AUTHORIZING PURCHASE OF POLICE VEHICLE

RESOLUTION 45-2013  
RESOLUTION DESIGNATING PERSONS TO OBTAIN MOTOR VEHICLE  
RECORDS

RESOLUTION 46-2013  
A RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF  
GLOUCESTER, STATE OF NEW JERSEY OPPOSING SENATE BILL 2511 WHICH  
PROPOSES AMENDMENTS TO THE OPEN PUBLIC MEETING ACT

RESOLUTION 47-2013  
RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND  
ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

RESOLUTION 48-2013  
RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN  
THE TOWNSHIP OF EAST GREENWICH AND THE BOROUGH OF WOODBURY  
HEIGHTS (public works equipment)

RESOLUTION 49-2013  
RESOLUTION AUTHORIZING AGREEMENT WITH THE COUNTY OF  
GLOUCESTER (Municipal Alliance Grant)

RESOLUTION 50-2013  
RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE  
RECONSTRUCTION OF LAKE AVENUE PROJECT

RESOLUTION 51-2013  
RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 2 FOR THE  
RECONSTRUCTION OF LAKE AVENUE PROJECT

RESOLUTION 52-2013  
RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT ESCROW FUNDS  
FOR THE GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Solicitor Lozuke advised Council that he is preparing a draft ordinance to provide permits for use of the Helen Avenue Athletic fields. Also, there will be another AFSCME negotiation meeting within the next week or two.

Mayor Elton noted that Solicitor Lozuke will be reviewing the deed and tax map for a piece of property on Helen Avenue to tie into Borough owned property for either open space or the development of a recreation area.

#### COMMITTEE REPORTS

Finance & Administration: Councilman Packer reported that the Borough has received an A+ rating from Standard & Poor. The 2013 budget process is about to begin.

Property & Insurance: Councilwoman Witasick reported that she and Robbie Conley met with our Risk Management Consultants regarding the Fire Department equipment. She anticipates the insurance issues for the equipment lost in the fire will be finalized by the end of this month and the Fire Department will be able to move forward.

Streets & Roads: Councilman Pye reported that work is going on at Veterans Park and at the public works garage.

Public Safety: Councilman Pheasant presented the Police report. A copy of this report will be on file in the Clerk's office.

Recreation & Civic: Councilman Jacob reported that the Athletic Association is doing tremendous. The basketball program has started and baseball is coming up. Councilman Jacob thanked the Borough Public Works Director Rick Middleton for the handling of the upkeep of the Borough flags. The Senior Citizen Association had their Valentine's Day lunch at Hollywood Café Diner. Councilman Jacob thanked Hal Spence for his attendance this evening.

A motion to approve the NJ State Firemen's Association Membership Application for Dean Cooney was made by Councilman Pheasant and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The application was approved.

BILL LIST: A motion to approve the bill list as presented was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Elton opened the public portion of the meeting for question or comment.

Richard Mull, Maple Avenue called regarding damage to his property from detoured traffic during the Woodbury City water main project. Mr. Mull contacted the City of Woodbury and he was informed that they were paying Woodbury Heights Police to allow big vehicles through and to not allow them to detour. Mayor Elton noted that Woodbury City cannot direct our Police Department. Councilman Pye will look at the damage to his property tomorrow. Councilman Pheasant will discuss with Chief Lindsay.

With no further questions or comments from the public, Mayor Elton closed the public portion of the meeting.

ADJOURNMENT: a motion to adjourn was made by Councilman Pye and seconded by Councilman Pheasant. All of Council agreed. The meeting adjourned at 8:16 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator

