

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
DECEMBER 16, 2015 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2015 which was faxed to the South Jersey Times and Courier Post on January 5, 2015 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman Duane Pheasant and Councilman Richard Gambale. Absent was Councilman Eshia "Jake" Jacob. Also present were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Regular Meeting November 24, 2015 was made by Councilman Pheasant and seconded by Councilman William Packer. A roll call vote in favor was unanimous. The minutes were approved.

**CLERK'S REPORT:** The Clerk read into the record the Qualification Statement for Professional Services received on December 1, 2015. The Clerk also stated that Reorganization will be held on January 2, 2016 at 3:00 at the Community Center on Helen Avenue.

**PROFESSIONAL SERVICE**

**APPLICANT**

Municipal Attorney

MW&M Brian Lozuke  
Weir & Partners LLP  
Lawrence L. Hubert, LLC

Municipal Auditor

Bowman & Company

Municipal Engineer

Sickels & Associates  
Pennoni  
Maser Consulting, P.A.

Municipal Bond Counsel

Parker McCay

Municipal Labor Counsel

Parker McCay  
Brown & Connery LLP

Special Counsel - Affordable Housing

Jeffrey R. Surenian

Planning/Zoning Attorney

B. Michael Borelli

Planning/Zoning Engineer

Sickels & Associates  
Pennoni

Planning/Zoning Traffic Engineer

Maser Consulting P.A.  
Pennoni  
Maser Consulting P.A.

Planning/Zoning Planner

Tiffany Cuvillo

Insurance Risk Mgt. Consultant

Hardenbergh Ins.

AJM

Conflict Municipal Attorney

Lawrence L. Hubert, LLC

**PUBLIC PORTION:** Mayor Conley opened the public portion for questions or comments and upon hearing none, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried.

**ENGINEER'S REPORT:** Mark Brunermer reported that his office is requesting the NJDEP permit application fee for the Central Avenue restoration project.

**SOLICITOR'S REPORT**

**RESOLUTIONS**

**RESOLUTION 105-2015**

**RESOLUTION AUTHORIZING AND APPROVING SETTLEMENT AGREEMENT**

Solicitor Lozuke read Resolution 105-2015 by title only. Councilman Packer asked why the oversight occurred. Solicitor Lozuke replied that it was a combination of oversight by the lab and the Public Works Director. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 106-2016 was approved.

**RESOLUTION 106-2015**

**A RESOLUTION PROVIDING FOR TRANSFERS OF 2015 BUDGET APPROPRIATIONS**

Solicitor Lozuke read Resolution 106-2015 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 106-2015 was approved.

**RESOLUTION 107-2015**

**RESOLUTION AUTHORIZING AGREEMENT TO PROVIDE INFORMATION TECHNOLOGY SERVICES**

Solicitor Lozuke read Resolution 107-2015 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 107-2015 was approved.

**COMMITTEE REPORTS**

**Finance and Administration:** Councilman Packer reported that a draft budget will be prepared in January.

**Water and Sewer:** Councilwoman Witasick reported that the water/sewer bills will be delinquent on Nov. 30. Delinquent notices will go out on December 1.

**Streets and Road:** Councilman Pye stated that he has turned over the road repair list to Sickels & Associates.

**Public Safety:** Councilman Pheasant stated that he did not have a Fire Department Report and presented the Police Department Report. He also advised everyone to lock their cars when shopping this holiday season. Councilman Pheasant stated that it has been an honor to serve the residents of Woodbury Heights.

Mayor Conley and Council thanked Councilman Pheasant for his 19 years on Council and 5 years as President of the Athletic Association.

**Property and Insurance, Environmental:** Councilman Gambale reminded everyone to attend the JIF Elected Officials Seminar on January 14. He also stated that he is currently getting estimates for the window repairs at Borough Hall.

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**BILL LIST:** A motion to approve the bill as presented this evening was made to Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Conley opened the public portion for questions or comments. Council Elect Robert Yerka thanked Councilman Pheasant for his years of service to the Woodbury Heights community. Police Chief George Lindsay, on behalf of the entire Police Department, also thanked Councilman Pheasant for his service. Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Packer. All of Council agreed. Motion carried.

**ADJOURNMENT:** A motion to adjourn was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. The meeting adjourned at 7:57 p.m.

**Respectfully submitted,**

**Janet Pizzi, Clerk/Administrator**