

REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
DECEMBER 15, 2010 7:30 P.M.

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2010 which was faxed and mailed to the Gloucester County Times and Courier Post on January 4, 2010 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilwoman Susan S. Degnen, Councilman Brett D. Scull, Councilman Harold Pye, Councilman Duane Pheasant, Councilwoman Debra Truhan and Councilman Eshia Jacob. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer William Mesogianes of Sickels & Associates, and Janet Pizzi, Clerk/Administrator.

A motion to approve the minutes of the Regular Council Meeting November 23, 2010 and the Closed Session November 23, 2010 was made by Councilman Pheasant and seconded by Councilman Scull. A roll call vote went as follows:

Degnen	Abstain
Scull	Yes
Pye	Abstain
Pheasant	Yes
Truhan	Yes
Jacob	Yes

The minutes were approved.

A motion to approve the minutes of Special Council Meeting December 07, 2010 was made by Councilman Pheasant and seconded by Councilman Scull. A roll call vote in favor was unanimous. The minutes were approved.

CLERK'S REPORT: For the month of November 2010, the Borough Clerk reported total receipts in the amount of \$74.33. Of this amount, \$7.00 was deposited into the dog fund and \$16.13 was turned over to the Treasurer.

The Borough Clerk reported on the Results of Request for Solicitation of Qualifications for Professional Services under a Fair and Open Process held December 01, 2010 at 11:00 a.m. The submissions are as follows:

Municipal Attorney	Barry N. Lozuke
Municipal Auditor	Bowman
Municipal Engineer	Sickels & Associates, Inc.; CME
Municipal Prosecutor	Kelly Conroy
Municipal Public Defender	Lawrence Hubert, Esq.; Gary H. Lomanno, LLC
Bond Counsel	Parker McCay: John G. Hudak, Esq.
P/Z Board Attorney	Gerald A. Sinclair; Eric M. Berstein
P/Z Board Engineer	Sickels & Associates, Inc.; CME
P/Z Board Traffic Engr.	CME, HCA
P/Z Board Planner	Tiffany Cuvillo; CME
COAH Consultant	Clark Caton Hintz
Ins. Risk Mgmt. Consult.	Brown & Brown; Hardenbaugh; The Barclay Group

PUBLIC PORTION: Mayor Elton opened the public portion of the meeting for questions and comments and upon hearing none, closed same.

ENGINEER'S REPORT: William Mesogianes reported that the work repairing damage to the roof due to recent inclement weather should be handled by next week and is fully covered by the contractor's insurance. A steel beam is now being installed to prevent future wind damage. Afterwards, the rough plumbing will begin.

SOLICITOR'S REPORT

**RESOLUTIONS**

RESOLUTION 120-2010

RESOLUTION AUTHORIZING COMMEMORATIVE SIGNAGE ON WEST JERSEY AVENUE

Solicitor Lozuke read Resolution 120-2010 by title only. A motion to approve this resolution was made by Councilwoman Degnen and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 120-2010 was approved.

RESOLUTION 122-2010

RESOLUTION AUTHORIZING REFUND OF OVERPAID TAXES

Solicitor Lozuke read Resolution 122-2010 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilwoman Degnen. A roll call vote went as follows:

Degnen	yes	Scull	yes	Pye	yes
Pheasant	yes	Truhan	abstain	Jacob	yes

Resolution 122-2010 was approved.

RESOLUTION 124 - 2010

RESOLUTION ACCEPTING A COMMUNITY DEVELOPMENT BLOCK GRANT AND AUTHORIZING AN AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR SUCH PURPOSE

Solicitor Lozuke read Resolution 124-2010 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 124-2010 was approved.

RESOLUTION 125-2010

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 2 FOR THE COMMUNITY BUILDING PROJECT

Solicitor Lozuke read Resolution 125-2010 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 125-2010 was approved.

RESOLUTION 126-2010

RESOLUTION AUTHORIZING TERMS OF SETTLEMENT FOR NJ STATE TAX COURT APPEALS

Solicitor Lozuke read Resolution 126-2010 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Resolution 126-2010 was approved.

RESOLUTION 127-2010

RESOLUTION AUTHORIZING MAINTENANCE AGREEMENT

Solicitor Lozuke read Resolution 124-2010 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Degnen. A roll call vote in favor was unanimous. Resolution 127-2010 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 128-2010

RESOLUTION AUTHORIZING MAINTENANCE AGREEMENT

Solicitor Lozuke read Resolution 128-2010 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Degnen. A roll call vote in favor was unanimous. Resolution 128-2010 was approved.

RESOLUTION 129-2010

RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS AUTHORIZING SHARED SERVICE AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR FIRE INSPECTION SERVICES

Solicitor Lozuke read Resolution 129-2010 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 129-2010 was approved.

RESOLUTION 130-2010

RESOLUTION PROVIDING FOR TRANSFER OF 2010 BUDGET APPROPRIATIONS

Solicitor Lozuke read Resolution 130-2010 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilwoman Degnen. A roll call vote in favor was unanimous. Resolution 130-2010 was approved.

COMMITTEE REPORTS

Property : Councilwoman Degnen read the end of year report for the Planning/Zoning Board. A copy of this report will be on file in the Clerk's office. Councilwoman Degnen reported that the WHES referendum for repairs to the roof, passed at the Special School Election held on December 14, 2010. The JIF Elected Officials seminar was held on November 30, 2010 and will give a \$250 credit to the Borough's MEL assessment for those Council members in attendance. The Borough safety employee luncheon will be held on December 22. A Heights Highlights will go out next week advising residents of the Borough's new hours for 2011, the new pet registration requirement for 2011 and information regarding the NJDEP ban on disposal of electronics devices with regular waste..

Finance & Administration: Councilman Scull reported that delinquent tax notices were mailed out. The current tax rate is 97.22%. On December 6, a BAN sale was held at 11:00 a.m. A BAN in the amount of \$228,000 was awarded to First Elmer Bank at an interest rate of 1.29% . A copy of this report will be on file in the Clerk's office.

Streets & Roads: Councilman Pye presented the Streets report for November 2010 report. A copy of this report will be on file in the Clerk's office.

Public Safety: Councilman Pheasant presented the Police Department report for November 2010. A copy of this report will be on file in the Clerk's office.

Water & Sewer: Councilwoman Truhan stated the Water/Sewer report for November 2010 will be on file in the Clerk's office. Discussion ensued regarding continuing the Borough infiltration project in the Spring. The last infiltration project has proven approximately \$112,000 of savings in the Borough's GCUA bills.

Recreation & Civic: Councilman Jacob thanked everyone involved for the wonderful tree lighting ceremony. He noted that the Senior Citizens Association will have their Holiday Party on December 20 and he also thanked everyone for "Veterans Way".

Mayor Elton announced that Councilwoman Degnen's term of office will end as of December 31, 2010. In appreciation of her tenure as a member of the Woodbury Heights Governing Body, Mayor Elton presented her with a plaque in honor of her dedicated service since January 01, 2005. Councilwoman Degnen was congratulated by all.

**BILL LIST:** A motion to approve the bill list as presented this evening was made by Councilman Scull and seconded by Councilman Jacob. A roll call vote in favor was unanimous.

**PUBLIC PORTION:** Mayor Elton opened the public portion of the meeting for questions or comments.

Margaret Riordan, Woodbury Heights Crossing Guard: Mrs. Riordan advised Mayor and Council that the traffic situation on Third & Central Avenues has worsened. Mayor asked the Public Works Superintendent, the Police Chief and the Borough Engineer to get together to come to a solution to this problem. Discussion ensued regarding Title 39, which prohibits blocking the intersection, etc.

Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

Mayor Elton wished everyone a happy holiday season and thanked everyone for their hard work this year.

**ADJOURNMENT:** A motion to adjourn was made by Councilman Scull and seconded by Councilman Pye. All of Council agreed. The meeting adjourned at 8:16 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator