

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
JANUARY 16, 2013 7:30 P.M.**

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2013 which was faxed and mailed to the Gloucester County Times and Courier Post on January 7, 2013 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilwoman Cara Witasick, Councilman Duane Pheasant, Councilwoman Debra Truhan and Councilman Eshia "Jake" Jacob. Absent was Councilman Harold "HAP" Pye. Also in attendance were Solicitor Brian Lozuke, Mark Brunermer, Borough Engineer and Janet Pizzi, Clerk/Administrator.

CLERK'S REPORT: For December 2012, the Clerk reported total receipts in the amount of \$110.06, all of which was turned over to the Treasurer.

PUBLIC PORTION: Mayor Elton opened the public portion of the meeting for questions or comments and upon hearing none, closed same.

ENGINEER'S REPORT: Mark Brunermer stated that his office recommends two resolutions for Council's consideration this evening. One is a payment request for the Reconstruction of Lake Avenue Project and the other is to award the contract for installation of a standby power system at well no. 1 to AJM Electric, Inc.

SOLICITOR'S REPORT

**ORDINANCES
FIRST READING/INTRODUCTION**

ORDINANCE 2-2013

ORDINANCE AMENDING CHAPTER 101 OF THE WOODBURY HEIGHTS CODE AND ENACTING REVISED CONSTRUCTION CODE PERMIT FEES

Solicitor Lozuke read Ordinance 2-2013 by title only. A motion to approve this ordinance on first reading was made by Councilman Pheasant and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 2-2013 was approved on introduction.

ORDINANCE 3-2013

ORDINANCE APPOINTING A QUALIFIED PURCHASING AGENT

Solicitor Lozuke read Ordinance 3-2013 by title only. A motion to approve this ordinance on first reading was made by Councilman Pheasant and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Ordinance 3-2013 was approved on introduction.

RESOLUTIONS

With consent of Council to move all resolutions at the same time, Mayor Elton read Resolutions 33-2013 through and inclusive of Resolution 39-2013 by title only. A motion to approve these resolutions was made by Councilwoman Truhan and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolutions 33-2013 through and inclusive of Resolution 39-2013 were approved.

RESOLUTION 33-2013

RESOLUTION AUTHORIZING ADMINISTRATIVE SERVICES AGREEMENT WITH NATIONWIDE RETIREMENT SOLUTIONS, INC.

RESOLUTION 34-2013

RESOLUTION APPOINTING SPECIAL COUNSEL FOR THE BOROUGH'S MOUNT LAUREL RESPONSIBILITIES

RESOLUTIONS (CONTINUED)

RESOLUTION 35-2013

RESOLUTION AUTHORIZING CREDIT FOR ACCRUED INTEREST ON CERTAIN WATER AND SEWER BILLINGS

RESOLUTION 36-2013

RESOLUTION AUTHORIZING PUBLIC BIDDING THRESHOLD PURSUANT TO THE AUTHORITY OF N.J.S.A. 40A:11-3

RESOLUTION 37-2013

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 1 FOR THE RECONSTRUCTION OF LAKE AVENUE PROJECT

RESOLUTION 38-2013

RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WOODBURY HEIGHTS ENDORSING AN AMENDED HOUSING ELEMENT AND FAIR SHARE PLAN AND AUTHORIZING THE BOROUGH'S PROFESSIONALS TO TAKE ACTION WITH RESPECT TO SAME

RESOLUTION 39-2013

RESOLUTION AWARDED CONTRACT FOR INSTALLATION OF A STANDBY POWER SYSTEM AT WELL NO. 1

COMMITTEE REPORTS

Finance & Administration: Councilman Packer reported that budget meetings will be held the end of January. All budgets are reconciled with no issues.

Property & Insurance: Councilwoman Witasick reported that the Borough is in the process of obtaining proposals for the project at the garage.

Public Safety: Councilman Pheasant presented the Police report for the month of December 2012. A copy of this report will be on file in the Clerk's office. The fire house rebuilding project should begin sometime in the spring.

Water & Sewer: On behalf of the Education Committee, Councilwoman Truhan reported that she met with the Woodbury Heights Elementary School Chief School Administrator regarding moving toward hiring a full time technology teacher. Also, the School Administrator will be meeting with Chief George Lindsay regarding school safety issues.

Recreation & Civic: Councilman Jacob reported that all is quiet. The trophies currently housed in Borough Hall will soon be moved to the Community Center.

BILL LIST: A motion to approve the bill list holding P.O. # 13000029 was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Elton opened the public portion of the meeting for questions or comments. Matthew Galbraith of the Athletic Association requested that Council pass an ordinance prohibiting the general public from using the Helen Avenue fields without a permit. Discussion ensued regarding his request and also about various repairs needed by the Athletic Association. Wilma Belcher, Lake Avenue asked for an explanation of Resolution 34-2013 and Resolution 38-2013. Mayor Elton explained that it pertains to the Borough's settlement agreement for the property located on Chestnut Avenue.

ADJOURNMENT: A motion to adjourn was made by Councilman Pheasant and seconded by Councilman Packer. All of Council agreed. The meeting adjourned at 8:11 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator