

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
SEPTEMBER 17, 2014 7:30 P.M.**

Mayor Harry W. Elton, Jr., called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2014 which was faxed to the South Jersey Times and Courier Post on January 6, 2014 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilwoman Cara Witasick, Councilman Duane Pheasant, Councilwoman Debra Truhan and Councilman Eshia "Jake" Jacob. Absent was Councilman Harold "Hap" Pye. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Regular Council Meeting August 20, 2014 was made by Councilman Pheasant and seconded by Councilman Packer. A roll call vote in favor was unanimous. The minutes were approved.

**CLERK'S REPORT:** The Borough Clerk reported total receipts in the amount of 428.15. Of this amount, \$336.15 was turned over to the Treasurer and \$36.00 was deposited into the Dog Fund.

**PUBLIC PORTION:** Mayor Elton opened the public portion of the meeting for questions or comments and upon hearing none, closed same.

**ENGINEER'S REPORT:** A motion to approve the Proposal for Professional Services - 2015 NJDOT State Aid Application was made by Councilman Pheasant and seconded by Councilman Packer. A roll call vote in favor was unanimous. Mark Brunermer stated that the application is due October 14. Discussion ensued regarding possible roads for inclusion in the application.

**NEW JERSEY TURNPIKE AUTHORITY CONTRACT NO. T100.299 BRIDGE REPAIRS AND RESURFACING STRUCTURE NO. 20.96-WEST JERSEY AVENUE & PRSL (CONRAIL) UNDER NJ TURNPIKE MAINLINE**

Mark Brunermer reviewed the document and advised Mayor and Council that the Police Department should review it and comment on any police issues which may need to be addressed prior to the start of the project.

**SOLICITOR'S REPORT**

**ORDINANCES**

**FINAL READING/PUBLIC HEARING  
ORDINANCE 5-2014**

**ORDINANCE AMENDING ORDINANCE 15 – 2013 ENTITLED "ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY ESTABLISHING REGULATIONS FOR LOW AND MODERATE INCOME HOUSING UNITS"**

Solicitor Lozuke read Ordinance 5-2014 by title only. Mayor Elton opened the public hearing for this ordinance. Jodi Ilisco, Alliance Street asked for an explanation and Mayor Elton provided a short background explanation and noted that this ordinance is a correction of the Borough's region. Anthony Ilisco of Alliance Street asked if there was anything for the public to review and Mayor Elton replied that there is nothing yet. Upon hearing no additional questions or comments, Mayor Elton closed the public hearing for Ordinance 5-2014. A motion to approve Ordinance 5-2014 was made by Councilwoman Witasick and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Ordinance 5-2014 was approved.

**ORDINANCES (CONTINUED)**

**FIRST READING/INTRODUCTION**

**ORDINANCE 6-2014**

**AN ORDINANCE AMENDING RATES OF PAYMENT FOR OFF-DUTY POLICE SERVICES AND RELATED FEES**

Solicitor Lozuke read Ordinance 6-2014 by title only. A motion to approve this ordinance on introduction was made by Councilman Pheasant and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Ordinance 6-2014 was approved on first reading.

**ORDINANCE 7-2014**

**AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF WOODBURY HEIGHTS TO ESTABLISH A SECTION ENTITLED "VACANT AND ABANDONED RESIDENTIAL PROPERTIES" AND ESTABLISHING STANDARDS FOR THE CARE, MAINTENANCE, SECURITY AND UPKEEP OF SUCH PROPERTIES**

Solicitor Lozuke read Ordinance 7-2014 by title only. A motion to approve this ordinance on introduction was made by Councilman Jacob and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Ordinance 7-2014 was approved on first reading.

**RESOLUTIONS**

**RESOLUTION 81 - 2014**

**A RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS IMPOSING LIEN(S) FOR PROPERTY MAINTENANCE PURSUANT TO MUNICIPAL CODE § 44-15**

Solicitor Lozuke read Resolution 81-2014 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 81-2014 was approved.

**RESOLUTION 82 – 2014**

**RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENT WITH THE BOROUGH OF WESTVILLE**

Solicitor Lozuke read Resolution 82-2014 by title only. A motion to approve this resolution was made by Councilwoman Truhan and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 82-2014 was approved.

**RESOLUTION 83 – 2014**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF WOODBURY HEIGHTS PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)**

Solicitor Lozuke read Resolution 83-2014 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 83-2014 was approved.

**RESOLUTION 84 - 2014**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF WOODBURY HEIGHTS PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)**

Solicitor Lozuke read Resolution 84-2014 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 84-2014 was approved.

**RESOLUTIONS (CONTINUED)**

**RESOLUTION 85 -2014**

**NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM  
RESOLUTION OF PARTICIPATION A RESOLUTION APPROVING  
PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND  
SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION  
OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBIC SAFETY**

Solicitor Lozuke read Resolution 85-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Resolution 85-2014 was approved.

**RESOLUTION 86 – 2014**

**RESOLUTION APPROVING COMPENSATION FOR A DEPUTY COURT  
ADMINISTRATOR**

Solicitor Lozuke read Resolution 86-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 86-2014 was approved.

**BEST PRACTICES:** Vikki Holmstrom, CMFO reported that the Borough scored an 88% on the annual evaluation by the State. She also explained that if that score falls below 80%, the Borough will lose State Aid.

**COMMITTEE REPORTS**

**Finance & Administration:** Councilman Packer reported on the upcoming tax sale and noted that the Borough's budget looks good.

**Property & Insurance:** Councilwoman Witasick stated that she is working with Solicitor Lozuke regarding Ordinance 7-2014.

**Streets & Roads:** In the absence of Councilman Pye, no report was presented.

**Public Safety:** Councilman Pheasant presented the Police report and noted that the fire house front doors should be in on Monday. A copy of the Police report will be on file in the Clerk's office. Councilman Pheasant also advised that school is back in session and Academy Avenue is one way.

**Water & Sewer:** Councilwoman Truhan reported that hydrant flushing will begin on September 21 from 10:00 p.m. until 6:00 a.m. for approximately 4-5 days. The 100<sup>th</sup> Year Anniversary Committee is busy scheduling events and she thanked Chris Crowley for her good work with publications.

**Recreation & Civic:** Councilman Jacob reported that the annual veterans' picnic will be held on September 27. Soccer season is starting up. The 6<sup>th</sup> grade clean up will be held on October 4. Councilman Jacob is in the process of scheduling a movie night surprise. Councilman Jacob thanked County Liaison Orist Wells for his attendance at tonight's meeting

Mayor Elton noted that the reason there will not be a parade for the 100<sup>th</sup> Anniversary Celebration is due to the fact that everyone participates in the parade.

**Regular Council Meeting  
September 17, 2014  
Page Four**

**BILL LIST:** A motion to approve the bill list as presented was made by Councilman Packer and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Elton opened the public portion of the meeting for questions or comments.

Jodi Ilisco, Alliance Street: Mrs. Ilisco advised that she has contacted the Gloucester County Board of Health regarding the rodent problem in her area. They will be contacting the Borough with the results of their findings. Mrs. Ilisco requested that the tax bills state a due date because she mistakenly paid her bill late and was charged interest. Tax Collector Vikki Holmstrom replied that the due date was listed in two places on the bill and it was posted on the Borough's website.

Robert Yerka, Stratford Avenue: Mr. Yerka asked for an explanation of Resolutions 83 & 84. Mrs. Holmstrom explained that those resolutions are for special items of revenue which are monies, such as grant awards, that cannot be anticipated at the time of the adoption of the budget.

Rose Yerka, Stratford Avenue: Mrs. Yerka advised Mayor and Council of some of the activities and events that the Lake Association is working on, such as the fishing derby and fall festival. She also noted the Eagle Scout project message board is complete.

Anthony Ilisco, Alliance Street: Mr. Ilisco asked for clarification on an earlier conversation regarding increasing the intake for sewers. Mayor Elton replied that they were discussing street projects that may be funded and Alliance Street was mentioned by Councilwoman Truhan because of the drainage problems that exist on that street. Mr. Ilisco asked for an explanation of Ordinance 6-2014 to which Mrs. Holmstrom replied that our police are paid by vendors for road projects and this ordinance sets the rate which is the highest paid officer's overtime rate plus 21.5% for administrative costs. Mr. Ilisco asked who pays for an emergency response at Gateway High School. Mayor Elton replied that Woodbury Heights does because it is the host community. Discussion ensued regarding Woodbury Heights as host community for Gateway Regional High School.

Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

**ADJOURNMENT:** A motion to adjourn was made by Councilman Pheasant and seconded by Councilwoman Witasick. All of Council agreed. The meeting adjourned at 8:27 p.m.

**Respectfully submitted,**

**Janet Pizzi, Clerk/Administrator**