

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
SEPTEMBER 16, 2015 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2015 which was faxed to the South Jersey Times and Courier Post on January 5, 2015 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William C. Packer, Councilwoman Cara Witasick, Councilman Harold "HAP" Pye, Councilman Duane Pheasant, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Special Meeting September 3, 2015 was made by Councilman Packer and seconded by Councilman Pheasant. A roll call vote went as follows:

Packer	yes
Witasick	abstain
Pye	yes
Pheasant	yes
Gambale	yes
Jacob	yes

The minutes were approved.

A motion to approve the minutes of the Regular Council Meeting August 19, 2015 was made by Councilman Pheasant and seconded by Councilman Gambale. A roll call vote went as follows:

Packer	yes
Witasick	yes
Pye	abstain
Pheasant	yes
Gambale	yes
Jacob	yes

The minutes were approved.

JIF PRESENTATION: "Put Safety On Your Agenda". Joseph Henry of Hardenbergh Insurance Group distributed and presented information on cyberliability and wellness.

PUBLIC PORTION: A motion to open the public portion of the meeting for questions or comments was made by Councilman Pye and seconded by Councilwoman Witasick.

Mike McCabe, Elm Avenue: Mr. McCabe asked if the Borough will cut the grass at 446 Elm Avenue. He explained that it is a vacant property with a tree that came down onto an electric service wire. He also stated that he contacted PSE&G who advised that they are not responsible to remove the tree. Mayor Conley replied that once the notification process is complete, the Borough can enter the property. He also noted that the Borough has entered into a shared service with Gloucester County for vacant property registration. Harry W. Elton, Jr. was introduced as the Borough's Property Maintenance Liaison. Discussion ensued.

Public Portion (Continued)

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilman Pye and seconded by Councilman Pheasant. All of Council agreed.

ENGINEER'S REPORT: Mark Brunermer reported that the CDBG project at 4th Street & Oak Avenue is underway. A proposal to submit a NJDOT Municipal State Aid application for road reconstruction, (no bike path) was submitted for Council's consideration. A motion to approve the proposal minus the bike path was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The proposal was approved.

SOLICITOR'S REPORT

ORDINANCES

FINAL READING/PUBLIC HEARING

ORDINANCE 11-2015

AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY REPEALING AND AMENDING CHAPTER 63 OF THE BOROUGH OF WOODBURY HEIGHTS CODE ENTITLED "HANDICAPPED PARKING"

Solicitor Lozuke read Ordinance 11-2015 by title only. Mayor Conley opened the public hearing for this ordinance and upon hearing no questions or comments, closed same. A motion to approve this Ordinance was made by Councilman Jacob and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 11-2015 was approved on final reading.

FIRST READING/INTRODUCTION

ORDINANCE 12-2015

AN ORDINANCE AMENDING ORDINANCE 12-2011 CODIFIED WITHIN SECTION 64B OF THE BOROUGH OF WOODBURY HEIGHTS CODE CONCERNING THE REGISTRATION, INSPECTION AND LICENSING OF RESIDENTIAL RENTAL PROPERTIES

Solicitor Lozuke read Ordinance 12-2015 by title only. A motion to approve this ordinance was made by Councilman Packer and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Ordinance 12-2015 was approved on introduction.

RESOLUTIONS

RESOLUTION 85-2015

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

Solicitor Lozuke read Resolution 85-2015 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 85-2015 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 86-2015

RESOLUTION APPROVING PERFORMANCE SURETY ESTIMATE AND INSPECTION ESCROW FOR SITE IMPROVEMENTS AT BLOCK 4, LOT 1

Solicitor Lozuke read Resolution 86-2015 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 86-2015 was approved.

RESOLUTION 87-2015

RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 FOR THE CENTRAL AVENUE PUMPING STATION IMPROVEMENTS PROJECT

Solicitor Lozuke read Resolution 87-2015 by title only. Councilman Packer asked the Engineer for a status update because he has received a finance report indicating a \$5,000-\$10,000 monthly cost. Mark Brunermer responded with an explanation of the project timeline and stated that the work will be completed by November 25. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 87-2015 was approved.

RESOLUTION 88-2015

RESOLUTION APPOINTING PLANNING BOARD MEMBERS

Solicitor Lozuke read Resolution 88-2015 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 88-2015 was approved.

RESOLUTION 89-2015

RESOLUTION AUTHORIZING AMENDMENT TO MUNICIPAL SHARED SERVICES DEFENSE AGREEMENT

Solicitor Lozuke read Resolution 89-2015 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Resolution 89-2015 was approved.

COMMITTEE REPORTS

Finance and Administration: Councilman Packer reported that tax sale was held on August 20, 2015 and all but three items were sold. There are concerns with the Central Avenue Pump Project operating costs and with the Police Department budget, both of which are being addressed.

Water and Sewer: Councilwoman Witasick reported that 3rd Quarter bills are due September 30. After delinquent notices and second notices are sent, shut-offs will take place on October 5.

Streets & Roads: Councilman Pye reported that a NJDOT application is being submitted for West Jersey Avenue. Leaf pick up season will begin soon. Councilman Packer stated he would like to budget for repair of one road per year. Councilman Pye stated that he has an unofficial list of roads needing repair and to cut costs, he is working on a shared service with other towns. Discussion ensued to address road reconstruction.

Committee Reports (continued)

Public Safety: Councilman Pheasant presented the Police Report. He also stated that school is now in session and there have been complaints about parents dropping children off on Academy Avenue. Drop off at the crossing guards is being enforced and Councilman Pheasant reminded everyone to be aware of the crossing guards. Councilman Pheasant presented the Fire Department Report and noted that they had a very successful BBQ at the anniversary block party. Chief DeFrancesco stated that the Woodbury Heights Fire House made the cover of Fire House Magazine and gave a brief status report of the Fire Department activities. Mayor Conley noted that in addition to being aware of the crossing guards, although there is no busing within the Borough, there are several bus stops and asked everyone to be aware of the school buses.

Property & Environmental: Councilman Gambale reported that the Athletic Association bathroom is complete and the contractor is now working on the back of the building. He asked Rick Middleton to shut the water off in November. He will be meeting with the representative from Community Champions tomorrow afternoon to learn about the vacant building registration program. Councilman Gambale stated that the Borough is in the process of planting trees along West Jersey Avenue. He commended the Anniversary Committee and the Fire Department for the block party celebration. Councilman Gambale also congratulated Ray McKelvey for replacing Ron Tomasetti as President of the Woodbury Heights Fire Association.

Recreation & Civic: Councilman Jacob thanked Councilman Gambale for the work at the Athletic Association. The Lake Association will host a Fall Festival on September 26. Chief Lindsay asked if the Lake Association contacted our fire officials for the upcoming bon fire on October 17. Chief DeFrancesco noted that Rose Yerka has contacted the fire officials and a fire department truck will be there as well.

BILL LIST: A motion to approve the bill list as presented this evening was made by Councilman Pye and seconded by Councilman Packer. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for questions or comments.

Harry W. Elton, Jr., Property Maintenance Liaison: Mr. Elton noted that a fire hydrant was taken out at Vanderbilt and Moore Streets and needs to be replaced and Rick Middleton was asked by Mayor Conley to replace the hydrant. Mr. Elton also stated that he has an unofficial list of roads in need of repair.

Upon hearing no additional questions or comment, a motion to close the public portion of the meeting was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed.

ADJOURNMENT: A motion to adjourn was made by Councilman Jacob and seconded by Councilman Gambale. All of Council agreed. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator

