

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
JUNE 19, 2013 7:30 P.M.**

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2013 which was faxed and mailed to the Gloucester County Times and Courier Post on January 7, 2013 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, and Councilman Eshia "Jake" Jacob. Councilman William Packer was present from 7:42 p.m. to 7:45 p.m. Absent were Councilman Duane Pheasant and Councilwoman Debra Truhan. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Regular Council Meeting May 15, 2013 was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. The minutes were approved.

The Borough Clerk reported total receipts in the amount of \$8,764.42. Of this amount, \$7,936.62 was turned over to the Treasurer and \$773.00 was deposited into the dog fund.

Mayor Elton opened the public portion for question or comment and upon hearing none, closed same.

Borough Engineer Mark Brunermer reported that the resurfacing of Elm Avenue is scheduled for the end of July. A motion to authorize Application for Soil Erosion and Sediment Control Plan Certification-Lake Ave Reconstruction Phase II was made by Councilman Jacob and seconded by Councilman Pye. A roll call vote in favor was unanimous. The application was approved.

**SOLICITOR'S REPORT:**

**RESOLUTIONS**

**RESOLUTION 82-2013**

**RESOLUTION APPROVING RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE OF HOLLYWOOD CAFÉ DINER, INC.**

Solicitor Lozuke read Resolution 82-2013 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 82-2013 was approved.

**RESOLUTION 83-2013**

**RESOLUTION APPROVING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE OF SAI VINITH, LLC**

Solicitor Lozuke read Resolution 83-2013 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 83-2013 was approved.

**RESOLUTIONS (CONTINUED)**

**RESOLUTION 85-2013**

**RESOLUTION DISAPPROVING A PERSON-TO-PERSON TRANSFER  
APPLICATION FOR PLENARY RETAIL DISTRIBUTION LICENSE  
NO. 0823-44-002-005**

Solicitor Lozuke read Resolution 85-2013 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 85-2013 was approved.

**RESOLUTION 87-2013**

**RESOLUTION AUTHORIZING REFUND OF TAX PAYMENT**

Solicitor Lozuke read Resolution 87-2013 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 87-2013 was approved.

**RESOLUTION 88-2013**

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE GLOUCESTER,  
SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND**

Solicitor Lozuke read Resolution 88-2013 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded Councilman Pye. A roll call vote in favor was unanimous. Resolution 88-2013 was approved.

**RESOLUTION 89-2013**

**RESOLUTION AUTHORIZING EXEMPTION FROM PERMIT FEES  
PURSUANT TO SECTION 35C-8 OF THE BOROUGH CODE**

Solicitor Lozuke read Resolution 89-2013 by title only. A motion to approve this Resolution was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 89-2013 was approved.

Councilman William Packer joined the meeting and was present at 7:42 p.m.

**ORDINANCES**

**FINAL READING/PUBLIC HEARING**

**ORDINANCE 8-2013**

**AN ORDINANCE APPROPRIATING THE SUM OF \$240,000.00 TO BE USED  
FOR THE RECONSTRUCTION OF LAKE AVENUE PHASE II WITHIN THE  
BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE  
OF NEW JERSEY**

Sufficient funds are available for said purpose from a New Jersey Department of Transportation Grant, Gloucester County Community Development Block Grant and the Borough's Capital Improvement Fund

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Capital Improvement Fund</u>	<u>Grants</u>	<u>Period of Usefulness</u>
Reconstruction of Lake Avenue Phase II	\$240,000	\$21,831	\$218,169	10 years

Solicitor Lozuke read Ordinance 8-2013 by title only. Mayor Elton opened this ordinance to the public for questions or comment and upon hearing none closed same. A motion to approve Ordinance 8-2013 was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Ordinance 8-2013 was approved.

RESOLUTIONS (CONTINUED)

**RESOLUTION 86-2013**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF WOODBURY HEIGHTS PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)**

The Borough of Woodbury Heights hereby requests that the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2013 in the sum of \$6,351.03, which item is now available as a revenue from the Clean Communities Program.

Councilman Packer left the Council Meeting at 7:45 p.m.

**RESOLUTION 90 – 2013**

**RESOLUTION AUTHORIZING PAYMENT NO. 3 FOR THE WELL NO. 1 STANDBY POWER SYSTEM PROJECT**

Solicitor Lozuke read Resolution 90-2013 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 90-2013 was approved.

**RESOLUTION 91 – 2013**

**RESOLUTION AUTHORIZING RELEASE OF BONDED PERFORMANCE WARRANTY FOR ROAD OPENING RESTORATIONS**

Solicitor Lozuke read Resolution 91-2013 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 91-2013 was approved.

**RESOLUTION 92 – 2013**

**RESOLUTION AUTHORIZING AGREEMENT WITH WESTERN STATES CONTRACTING ALLIANCE FOR WIRELESS SERVICES**

Solicitor Lozuke read Resolution 92-2013 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 92-2013 was approved.

**RESOLUTION 93-2013**

**RESOLUTION APPOINTING MEMBER TO VACANT POSITION ON THE COMBINED PLANNING ZONING BOARD**

Solicitor Lozuke read Resolution 93-2013 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 93-2013 was approved.

**COMMITTEE REPORTS**

**Property and Insurance:** Councilwoman Witasick reported that the Borough has renewed its contract with the Joint Insurance Fund. Also, the insurance issues associated with the Fire Department have all been resolved.

**Streets and Roads:** Councilman Pye stated that his report will be on file with the Clerk.

**Recreation and Civic:** Councilman Jacob reported that 98 children participated in this year's fishing derby. The seniors will not be meeting during the summer months. The Memorial Day Ceremony was a success. Movie night is scheduled for August 2 and the showing will be "Hotel Transylvania".

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**RESOLUTIONS (CONTINUED)**

**Mayor Elton acknowledged a letter received from Nancy Andrews requesting speed humps on Central Avenue. Mayor Elton asked the Borough Engineer to look at the road and follow up with a recommendation. Mayor Elton appointed Councilman Packer, Councilman Pye and Councilwoman Witasick to the Trash/Recycling Spec Review Committee. Mayor Elton noted that a representative of Pitman's Alcyon Park will meet with our Public Works Director regarding the lake aeration system.**

**BILL LIST: A motion to approve the bill list as presented was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.**

**PUBLIC PORTION: Mayor Elton opened the public portion of the meeting for question or comment.**

**Peg Riordan advised Mayor and Council that the Bass Club was annoyed for not being acknowledged in the newspaper advertisement supplied by the Lake Association.**

**Ken Brown, Brooklawn Avenue: Mr. Brown stated that when the Borough had the trash and recycling contracted out in the past, the service was awful. Mayor Elton stated that the Borough is doing its due diligence in researching cost savings for the Borough.**

**Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.**

**RESOLUTION 84-2013**

**RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A PORTION OF A MEETING OF MAYOR AND COUNCIL PURSUANT TO NJSA 10:4-12**

**The public shall and will be excluded from that portion of a meeting conducted by the Mayor and Council on June 19, 2013, to consider purchase of property for affordable housing. Solicitor Lozuke read Resolution 84-2013 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 84-2013 was approved.**

**At 8:03 p.m., Mayor and Council went into closed session until 8:18 p.m. at which time the governing body returned to open session. With no one in attendance in open session and no further business at hand, Mayor Elton asked for a motion to adjourn.**

**A motion to adjourn was made by Councilman Pye and seconded by Councilman Jacob. All of Council agreed. The meeting adjourned at 8:19 p.m.**

**Respectfully submitted,**

**Janet Pizzi, Clerk/Administrator**