

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
JUNE 15, 2016 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2016 which was faxed to the South Jersey Times and Courier Post on January 2, 2016 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

**ROLL CALL:** The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman William Packer, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Esq., Borough Engineer Mark Brunermer and Janet Pizzi, Clerk/Administrator. Absent was Councilman Harold "Hap" Pye.

A motion to approve the minutes of the 5-18-16 Regular Meeting was made by Councilman Gambale and seconded by Councilman Packer. A roll call vote went as follows:

<b>YERKA</b>	<b>YES</b>
<b>WITASICK</b>	<b>ABSTAIN</b>
<b>PACKER</b>	<b>YES</b>
<b>GAMBALE</b>	<b>YES</b>
<b>JACOB</b>	<b>YES</b>

The minutes were approved.

A motion to approve the minutes of the 6-06-16 Special Meeting was made by Councilwoman Witasick and seconded by Councilman Yerka. A roll call vote went as follows:

<b>YERKA</b>	<b>YES</b>
<b>WITASICK</b>	<b>YES</b>
<b>PACKER</b>	<b>ABSTAIN</b>
<b>GAMBALE</b>	<b>YES</b>
<b>JACOB</b>	<b>ABSTAIN</b>

The minutes were approved.

**CLERK'S REPORT:** The Borough Clerk reported total receipts in the amount of \$3,414.26. Of that amount, \$3,340.26 was turned over to the Treasurer and \$65.00 was deposited into the Dog Fund.

**PUBLIC PORTION:** Mayor Conley opened the public portion for questions or comments and upon hearing none, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Jacob. All of Council agreed. Motion carried.

**Mayoral Award Presentation:** Mayor Conley stated that on March 12th at approximately 23:28 hours, the Woodbury Heights Fire Department was dispatched for a R.I.C. (rapid intervention company) assignment in East Greenwich Township. During the fire, a Firefighter fell through the floor at the second floor landing and the R.I.C. team was activated. Chief Radcliff, Captain Rodig and Firefighter Caitlyn Pipolo were integral in the rescue and removal of the downed Firefighter from the building and bringing him to safety. For this action, they are awarded a Certificate of Honor. In addition, Firefighters Sydney Farrell, Molly Hubert, and William Parkinson were at the scene, supported the rescue, and are awarded a Unit Citation.

**ENGINEER'S REPORT:** Mark Brunermer reported that the Rt. 45 Pump Station's low bidder's bid proposal was contested and therefore the award will need to be postponed until after Solicitor review. A special meeting was requested and scheduled for June 29, time to be determined. Mr. Brunermer also stated that his office is receiving quotes for the installation of the pipe on Brooklawn Avenue.

**SOLICITOR'S REPORT:**

**RESOLUTIONS**

**RESOLUTION 57-2016**

**RESOLUTION AUTHORIZING REFUND OF PLACE TO PLACE TRANSFER FEE**

Solicitor Lozuke read Resolution 57-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 57-2016 was approved.

**(RESOLUTION 58-2016 ADOPTED AT SPECIAL MEETING JUNE 6, 2016)**

**RESOLUTION 59-2016**

**RESOLUTION DESIGNATING THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, AS AN AREA IN NEED OF REHABILITATION**

Solicitor Lozuke read Resolution 59-2016 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote went as follows:

<b>YERKA</b>	<b>YES</b>
<b>WITASICK</b>	<b>YES</b>
<b>PACKER</b>	<b>YES</b>
<b>GAMBALE</b>	<b>YES</b>
<b>JACOB</b>	<b>ABSTAIN</b>

Resolution 59-2016 was approved.

**RESOLUTION 60- 2016**

**A RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS IMPOSING LIEN(S) FOR PROPERTY MAINTENANCE PURSUANT TO MUNICIPAL CODE § 44-15**

Solicitor Lozuke read Resolution 60-2016 by title only. A motion to approve this resolution was made by Councilman Gambale and seconded by Councilman Yerka. A roll call vote in favor was unanimous. Resolution 60-2016 was approved.

**RESOLUTION 61-2016**

**RESOLUTION APPROVING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE OF GM LIQUOR, INC.**

Solicitor Lozuke read Resolution 61-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 61-2016 was approved.

**RESOLUTION 62-2016**

**RESOLUTION APPROVING RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE OF HOLLYWOOD CAFÉ DINER, INC.**

Solicitor Lozuke read Resolution 62-2016 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 62-2016 was approved.

**RESOLUTIONS (CONTINUED)**

**RESOLUTION 63-2016**

**RESOLUTION APPOINTING PRINCIPAL PUBLIC WORKS MANAGER**

Solicitor Lozuke read Resolution 63-2016 by title only. Councilman Yerka asked if this appointment would be a financial burden to the Borough. Mayor Conley replied “no”, and that although his salary would be more than the most recent Director who just left, it would be less than the former Director. A motion to approve this resolution was made by Councilman Gambale and seconded by Councilman Jacob. A roll call vote went as follows:

<b>YERKA</b>	<b>ABSTAIN</b>
<b>WITASICK</b>	<b>YES</b>
<b>PACKER</b>	<b>YES</b>
<b>GAMBALE</b>	<b>YES</b>
<b>JACOB</b>	<b>YES</b>

Resolution 63-2016 was approved.

**COMMITTEE REPORTS:**

**Public Safety:** Councilman Yerka congratulated the Fire Department award recipients. The Fire Department report was presented. A copy will be on file in the Clerk’s office. The Fire Association will hold a hoagie sale on Saturday. The siren has been repaired. The Police Department report was presented. A copy will be on file in the Clerk’s office.

**Water & Sewer:** Councilwoman Witasick reported that the Water Quality Report is on the Borough website. Her report will be on file in the Clerk’s office.

**Finance & Administration:** Councilman Packer reported that a budget status report was reviewed and all budgets are good. A copy of his report will be on file in the Clerk’s office.

**Property & Environmental:** Councilman Gambale reviewed the status of several of the vacant properties in town in addition to several other property maintenance/zoning issues.

**Recreation & Civic:** Councilman Jacob reported that he will leave information regarding consumer scams that he received from the County at the front desk. The trophies currently housed at the Borough Hall will be relocated to the Community Center.

**BILL LIST:** A motion to approve the bill list as presented was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Conley opened the public portion of the meeting for questions or comments.

Hal Spence, Gloucester County Weights and Measures announced the County shredding event will be held on Saturday, June 18 8:00 a.m.- Noon in Clayton.

Chief Lindsay commended Patrolman Gambale for his work at the Fishing Derby.

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**PUBLIC PORTION (CONTINUED)**

**Upon hearing no addition questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Packer. All of Council agreed. Motion carried.**

**ADJOURNMENT: A motion to adjourn was made by Councilman Packer and seconded by Councilwoman Witasick. All of Council agreed. The meeting adjourned at 8:15 p.m.**

**Respectfully submitted,**

**Janet Pizzi, Clerk/Administrator**