

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
MAY 16, 2012 7:30 P.M.**

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2012 which was faxed and mailed to the Gloucester County Times and Courier Post on January 9, 2012 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilman Brett Scull, Councilman Harold "Hap" Pye, Councilman Duane Pheasant and Councilwoman Debra Truhan. Absent was Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer, and Janet Pizzi, Clerk/Administrator

A motion to approve the minutes of the Regular Council Meeting March 21, 2012 was made by Councilman Pheasant and seconded by Councilman Scull. A roll call went as follows:

Packer	yes
Scull	yes
Pye	yes
Pheasant	yes
Truhan	abstain

The minutes of March 21, 2012 were approved.

CLERK'S REPORT: The Borough Clerk reported for April 2012 total receipts in the amount of \$5,144.69. Of that amount, \$5,040.09 was turned over to the Treasurer and \$51.00 was deposited into the Dog Fund.

PUBLIC PORTION: Mayor Elton opened the public portion of the meeting for questions or comments:

Mrs. Martello, 737 Candidus notified Council that first house on the left on Candidus Road is vacant and the grass needs to be cut. Councilman Pye will take a look at it.

Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

ENGINEER'S REPORT: Mark Brunermer reported that the survey crews have completed surveying Lake Avenue from Glassboro Road to Grandview. Once the design drafts are ready, Councilman Pye and David Baresich will be contacted. Mayor Elton noted that this is a Borough state aid project.

SOLICITOR'S REPORT

**ORDINANCES
FINAL READING/PUBLIC HEARING**

ORDINANCE 9 -2012

ORDINANCE AMENDING ORDINANCE 1-2012 ENTITLED "ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR 2012"

Solicitor Lozuke read Ordinance 9-2012 by title only. Mayor Elton opened the public hearing for this Ordinance and upon hearing none, closed same. A motion to approve

ORDINANCES (CONTINUED)

Ordinance 9-2012 was made by Councilman Pheasant and seconded by Councilman Pye. Councilman Scull asked Solicitor Lozuke if the police portion of this ordinance is based on the previous contract. Solicitor Lozuke stated that this ordinance was prepared by the CFO and his understanding is that it is based up the proposed contract salaries. Councilman Scull stated that it does not match up because it is missing the three steps. A motion to rescind the motion and to table this ordinance until later in the meeting was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 9-2012 was tabled until later in the meeting.

ORDINANCE 10 – 2012

ORDINANCE ESTABLISHING THE POSITION OF COMMUNITY CENTER FACILITY COORDINATOR

Solicitor Lozuke read Ordinance 10-2012 by title only. Mayor Elton opened the public hearing for this ordinance for questions or comments and upon hearing none, closed same. A motion to approve Ordinance 10-2012 on final reading was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 10-2012 was adopted.

ORDINANCE 11 – 2012

AN ORDINANCE ESTABLISHING PROCEDURES TO ADOPT PERSONNEL PRACTICES AND AUTHORIZING THE ADMINISTRATOR TO IMPLEMENT SAID PRACTICES WITH ALL LOCAL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS OF THE BOROUGH OF WOODBURY HEIGHTS

Solicitor Lozuke read Ordinance 11-2012 by title only. Mayor Elton opened the public hearing for this ordinance for questions or comments and upon hearing none, closed same. A motion to approve this ordinance on final reading was made by Councilman Packer and seconded by Councilman Scull. A roll call vote in favor was unanimous. Ordinance 11-2012 was adopted.

ORDINANCE 12-2012

ORDINANCE AMENDING THE ZONING MAP FOR THE BOROUGH OF WOODBURY HEIGHTS, GLOUCESTER COUNTY, NEW JERSEY

Solicitor Lozuke read Ordinance 12-2012 by title only. Mayor Elton opened the public hearing for this ordinance for questions or comments. Sean Gleason, Central Avenue, asked for clarification on what is being rezoned. Solicitor Lozuke replied that this is a multi-family rezoning as part of a settlement package for pending litigation. Ann Smith, Glassboro Road asked for clarification as to where it is located on the tax map. Mayor Elton replied that it is for the Mamco property only. Upon hearing no additional questions or comments, Mayor Elton closed the public hearing for Ordinance 12-2012. A motion to approve this ordinance on final reading was made by Councilman Scull and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Ordinance 12-2012 was adopted.

FIRST READING/INTRODUCTION

ORDINANCE 13-2012

ORDINANCE AMENDING ORDINANCE 4-2005 PERTAINING TO HOURS FOR INSPECTION OF PUBLIC RECORDS

Solicitor Lozuke read Ordinance 13-2012 by title only. A motion to approve this ordinance on first reading was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 13-2012 was approved on first reading.

ORDINANCES (CONTINUED)

ORDINANCE 14- 2012

BOND ORDINANCE AUTHORIZING EMERGENCY REPAIRS TO THE ROUTE 45 SEWER PUMP STATION IN THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$28,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$28,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Solicitor Lozuke read Ordinance 14-2012 by title only. A motion to approve this ordinance on first reading was made by Councilman Scull and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Ordinance 14-2012 was approved on first reading.

ORDINANCE 15- 2012

BOND ORDINANCE AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS FOR THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$311,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$129,150; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Solicitor Lozuke read Ordinance 15-2012 by title only. A motion to approve this ordinance on first reading was made by Councilman Scull and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Ordinance 15-2012 was approved on first reading.

RESOLUTIONS

RESOLUTION 65-2012

RESOLUTION AUTHORIZING COLLECTIVE BARGAINING AGREEMENT

Solicitor Lozuke read Resolution 65-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pheasant. A roll call vote went as follows:

Packer	no
Scull	yes
Pye	yes
Pheasant	yes
Truhan	yes

Motion carried. Resolution 65-2012 was approved.

RESOLUTION 66-2012

RESOLUTION APPROVING LITIGATION SETTLEMENT AGREEMENT

Solicitor Lozuke read Resolution 66-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 66-2012 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 67-2012

RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT FEE ESCROW FUNDS FOR PROJECT AT BLOCK 97, LOT 9.01

Solicitor Lozuke read Resolution 67-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Resolution 67-2012 was approved.

RESOLUTION 68-2012

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

Solicitor Lozuke read Resolution 68-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Resolution 68-2012 was approved.

RESOLUTION 69-2012

RESOLUTION OF PARTICIPATION, NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM

Solicitor Lozuke read Resolution 69-2012 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 69-2012 was approved.

RESOLUTION 70-2012

RESOLUTION AUTHORIZING THE CLERK TO CERTIFY ALL NJABC APPLICATIONS FOR SPECIAL PERMITS FOR SOCIAL AFFAIRS

Solicitor Lozuke read Resolution 70-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Resolution 70-2012 was approved.

RESOLUTION 71-2012

RESOLUTION AUTHORIZING THE CONTRACTING OF EMERGENCY REPAIR SERVICES AND MATERIALS WITHOUT COMPETITIVE BIDDING FOR REPAIRS TO THE ROUTE 45 SEWER PUMP STATION

Solicitor Lozuke read Resolution 71-2012 by title only. A motion to approve this resolution was made by Councilwoman Truhan and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 71-2012 was approved.

RESOLUTION 72-2012

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF WOODBURY HEIGHTS PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)

Solicitor Lozuke read Resolution 72-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 72-2012 was approved.

RESOLUTION 73-2012

RESOLUTION ADOPTING AMENDMENTS TO THE PERSONNEL POLICIES AND PROCEDURES AND EMPLOYEE HANDBOOK FOR THE BOROUGH OF WOODBURY HEIGHTS

Solicitor Lozuke read Resolution 73-2012 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 73-2012 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 74-2012

RESOLUTION AUTHORIZING ACCEPTANCE OF PROPOSAL FOR INFORMATION TECHNOLOGY SUPPORT SERVICES

Solicitor Lozuke read Resolution 74-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Resolution 74-2012 was approved.

RESOLUTION 75-2012

RESOLUTION APPOINTING CONFLICT ATTORNEY FOR 2012 TAX APPEALS

Solicitor Lozuke read Resolution 75-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Truhan. A roll call vote in favor was unanimous. Resolution 75-2012 was approved.

RESOLUTION 76-2012

RESOLUTION AMENDING CASH MANAGEMENT PLAN

Solicitor Lozuke read Resolution 76-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 76-2012 was approved.

At 7:55 p.m. Mayor Elton called a five minute recess.

ORDINANCE 9 -2012

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GIRL SCOUT TROOP 64799 AND 61017 REQUEST TO CONDUCT SALE ON BOROUGH PROPERTY: A motion to approve the Girl Scout Troop request was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Motion carried.

COMMITTEE REPORTS

Property and Insurance: Councilman Packer reported that the municipal building roof project is complete. JIF EPL discounts are pending.

Finance and Administration: Councilman Scull stated that his report will be on file in the Clerk's office.

Streets & Roads: Councilman Pye presented his report for April 2012. A copy of this report will be on file in the Clerk's office.

COMMITTEE REPORTS (CONTINUED)

Public Safety: Councilman Pheasant presented his report for April 2012. A copy of this report will be on file in the Clerk's office. Councilman Pheasant announced that the Fire Department is operating out of the former Bell Telephone building on Glassboro Road.

Water & Sewer: Councilwoman Truhan presented her report for April 2012. A copy of this report will be on file in the Clerk's office.

Recreation & Civic: In the absence of Councilman Jacob, Councilwoman Truhan presented his report. The Memorial Day Ceremony will be held on May 26 at 11 a.m. The Senior Citizens Association will be meeting on the first Monday of each month at Saint Margaret's School. The Lake Association clean-up day is Saturday, May 19 from 9-noon. Baseball season is in full swing.

BILL LIST: A motion to approve the bill list as presented this evening was made by Councilman Scull and seconded by Councilman Packer. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION

Mayor Elton opened the public portion of the meeting for questions or comments.

Shelly Bronum, Glassboro Road: Mrs. Bronum made a request to have the upcoming Fishing Derby information posted on the Borough website.

Wilma Belcher, Lake Avenue: Mrs. Belcher announced that a Fire Department Building fundraiser is being held at the Hollywood Café Diner on May 22 from 7-9 p.m. Cost is \$20.00 per ticket.

Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

ADJOURNMENT: A motion to adjourn was made by Councilman Scull and seconded by Councilman Pye. All of Council agreed. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator