

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
APRIL 20, 2011 7:30 P.M.**

In the absence of Mayor Harry W. Elton, Jr., Council President Eshia “Jake” Jacob called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2011 which was faxed to the Gloucester County Times and Courier Post on January 4, 2011 and posted on the bulletin board in the Municipal Building conforming to the directives of the “Open Public Meetings Act”.

Councilman Jacob led everyone in the Pledge of Allegiance.

The call of the roll showed the following to be present: Councilman William Packer, Councilman Brett Scull, Councilman Harold “Hap” Pye, Councilman Duane Pheasant, Councilwoman Debra Truhan and Councilman Eshia “Jake” Jacob. Absent was Mayor Harry W. Elton, Jr. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Regular Council Meeting 3-16-2011 was made by Councilman Pye and seconded by Councilman Scull. A roll call vote went as follows:

Packer	yes
Scull	yes
Pye	yes
Pheasant	yes
Truhan	abstain
Jacob	yes

The minutes were approved.

A motion to approve the minutes of the Special Council Meeting 3-29-2011 was made by Councilman Pye and seconded by Councilman Scull. A roll call vote in favor was unanimous. The minutes were approved.

**CLERK’S REPORT:** The Borough Clerk reported total receipts in the amount of \$1,311.77. Of this amount, \$176.00 was deposited into the Dog Fund and \$1,098.17 was turned over to the Treasurer.

**PUBLIC PORTION:** Councilman Jacob opened the public portion of the meeting for question or comment and upon hearing none, closed same.

**ENGINEER’S REPORT:** Mark Brunermer reported that the Resolution to award the CDBG 2010 Helen Avenue Project is scheduled for approval this evening. The pre-construction meeting will be held next week. The project should be completed in May.

**SOLICITOR’S REPORT**

## **ORDINANCES**

### **FINAL READING/PUBLIC HEARING**

#### **ORDINANCE 10-2011**

#### **ORDINANCE GOVERNING THE USE OF REFUSE CONTAINERS**

An ordinance requiring dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer system(s) operated by the Borough of Woodbury Heights and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

Solicitor Lozuke read Ordinance 10-2011 by title only. Councilman Jacob opened this ordinance to the public for question or comment and upon hearing none, closed same. A motion to approve this ordinance was made by Councilman Pye and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Ordinance 10-2011 was approved.

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**ORDINANCES (CONTINUED)**

**ORDINANCE 11-2011**

**AN ORDINANCE REQUIRING THE RETROFITTING OF CERTAIN PRIVATE STORM DRAIN INLETS**

An ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system(s) operated by the Borough of Woodbury Heights so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

Solicitor Lozuke read Ordinance 11-2011 by title only. Councilman Jacob opened this ordinance to the public for question or comment and upon hearing none, closed same. A motion to approve this ordinance was made by Councilman Pye and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Ordinance 11-2011 was approved.

**ORDINANCE 12-2011**

**AN ORDINANCE TO ESTABLISH REGISTRATION, INSPECTION AND LICENSING OF RESIDENTIAL RENTAL PROPERTIES FOR THE PURPOSE OF SAFEGUARDING THE HEALTH, SAFETY AND WELFARE OF TENANTS**

The Borough of Woodbury Heights has determined a need to provide for the registration, inspection and licensing of residential properties used for lease, in whole or in part, to persons or entities in order that the health, safety and welfare of the occupants of such rental properties may be protected and advanced. Chapter 64B of the Woodbury Heights Code is hereby established and titled "Registration, Inspection and Licensing of Residential Rental Properties".

Solicitor Lozuke read Ordinance 12-2011 by title only. Councilman Jacob opened this ordinance to the public for question or comment and upon hearing none, closed same. A motion to approve this ordinance was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 12-2011 was approved.

**ORDINANCE 13-2011**

**AN ORDINANCE AMENDING RATES OF PAYMENT FOR OFF-DUTY POLICE SERVICES AND RELATED FEES**

An ordinance amending existing service rates of payment for off-duty assignments and for use of a police vehicle in connection therewith. Amends existing rates for police officers from \$69.21 to \$72.15 hourly and hourly rates for use of a police vehicle from \$17.50 to \$19.50 per hour

Solicitor Lozuke read Ordinance 13-2011 by title only. Councilman Jacob opened this ordinance to the public for question or comment. Walt Lasauskas asked Council if the Borough is purchasing a new vehicle. Councilman Pheasant responded "no, this pertains to off-duty assignments only". Upon hearing no additional questions or comment, Councilman Jacob closed the public hearing for Ordinance 13-2011. A motion to approve this ordinance was made by Councilman Pye and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Ordinance 13-2011 was approved.

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**ORDINANCES (CONTINUED)**

**ORDINANCE 14 - 2011**

**AN ORDINANCE ESTABLISHING THE EMPLOYMENT POSITION OF DIRECTOR OF FINANCE AND REVENUE**

The Borough has determined a need exists for the establishment of a new employment position to be known as "Director of Finance and Revenue" by reason of the expected retirement of the CFO

Solicitor Lozuke read Ordinance 14-2011 by title only. Councilman Jacob opened this ordinance to the public for question or comment and upon hearing none, closed same. A motion to approve this ordinance was made by Councilman Packer and seconded by Councilman Scull. A roll call vote in favor was unanimous. Ordinance 14-2011 was approved.

**ORDINANCE 15-2011**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S. 40A:4-45.14)**

The Borough Council hereby determines that a 1.5% increase in the budget for said year, amounting to \$46,525.48 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

Solicitor Lozuke read Ordinance 15-2011 by title only. Councilman Jacob opened this ordinance to the public for question or comment. Walt Lasauskas asked if this pertains to our general budget. Councilman Scull responded that this ordinance allows the Borough, if needed, to exceed the 2% cap. Upon hearing no additional questions or comments, Councilman Jacob closed the public hearing for Ordinance 15-2011. A motion to approve this ordinance was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 15-2011 was approved.

**FIRST READING/INTRODUCTION**

**ORDINANCE 16-2011**

**ORDINANCE AMENDING ORDINANCE 1-2011 ENTITLED "ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR 2011"**

To amend Ordinance 1 – 2011, in part, to reflect the below listed revisions to the 2011 compensation plans for the enumerated employment positions, as follows:

<i>Position</i>	<i>Range</i>
<i>Tax Collector</i>	<i>\$3,000.00 to \$7,500.00</i>
<i>CMFO</i>	<i>\$48,000.00 to \$58,000.00</i>
<i>Treasurer</i>	<i>\$3,000.00 to \$6,000.00</i>
<i>Director of Finance and Revenue</i>	<i>\$45,000.00 to \$55,000.00</i>

Solicitor Lozuke read Ordinance 16-2011 by title only. A motion to approve this ordinance on first reading was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 16-2011 was approved on introduction. Final reading/public hearing is scheduled May 18, 2011.

**RESOLUTIONS**

Upon request of Council, Solicitor Lozuke read Resolution 58-2011 Resolution 59-2011, Resolution 62-2011, Resolution 63-2011, Resolution 64-2011, Resolution 65-2011, Resolution 66-2011 and Resolution 67-2011 by title only for consideration. A motion to approve all resolutions was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 58-2011 Resolution 59-2011 resolution 62-2011, Resolution 63-2011, Resolution 64-2011, Resolution 65-2011, Resolution 66-2011 and Resolution 67-2011 were approved.

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**RESOLUTIONS (CONTINUED)**

**RESOLUTION 58-2011**

RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH TRUST BY RIDER FOR POLICE DEPARTMENT DONATIONS

**RESOLUTION 59-2011**

RESOLUTION AUTHORIZING CANCELLATION OF COMBINED PLANNING/ZONING BOARD ESCROW ACCOUNT REFUNDS

**RESOLUTION 62-2011**

RESOLUTION AUTHORIZING CONTRACT FOR WEBSITE DESIGN AND HOSTING

**RESOLUTION 63-2011**

NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM RESOLUTION OF PARTICIPATION

**RESOLUTION 64-2011**

RESOLUTION AUTHORIZING OVERTIME RATE OF PAY FOR POLICE PARTICIPATION IN THE "CLICK IT OR TICKET ENFORCEMENT" GRANT PROGRAM

**RESOLUTION 65-2011**

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$188,000 OF SPECIAL EMERGENCY NOTES OF THE BOROUGH OF WOODBURY HEIGHTS; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID NOTES FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE NOTES

**RESOLUTION 66-2011**

RESOLUTION AUTHORIZING CONTRACT FOR THE SIDEWALK EXTENSION PROJECT

**RESOLUTION 67-2011**

RESOLUTION AUTHORIZING PARTIAL PAYMENT NUMBER 6 FOR THE COMMUNITY BUILDING PROJECT

**COMMITTEE REPORTS**

**PROPERTY, INSURANCE:** Councilman Packer reported that the Borough is working on the new website redesign and a roof replacement for the Municipal Building. Councilman Packer also noted that the Borough received the JIF Gold Award in the amount of \$2,950.

**FINANCE AND ADMINISTRATION:** Councilman Scull reported that the budget public hearing and adoption is scheduled April 26, 2011 at 7:00 p.m. He also reported the Borough Hall offices have changed with payments at the front window and administrative offices in the back.

**STREETS & ROADS:** Councilman Pye reported that the Borough is renewing its contract for recycling, the borough garage is in the process of repairing the roof and new speed humps will be installed on Chestnut Avenue.

**PUBLIC SAFETY:** Councilman Pheasant presented the public safety report for April 2011. A copy of this report will be on file in the Clerk's office.

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(COMMITTEE REPORTS CONTINUED)

**WATER & SEWER:** Councilwoman Truhan reported that water/sewer bills are out. There were problems with some of the readings and those bills will be regenerated.

**RECREATION & CIVIC:** Councilman Jacob reported that National Day of Prayer ceremony will be held on May 5 at noon. The Athletic Association opening day ceremony was well attended.

**BILL LIST:** (NOTE: County of Gloucester, Voucher #11230440 \$411,272.87 and Gloucester County Library, Voucher #1123043 0 \$29,970.86 are due May 15, 2011 and will be issued by due date upon approval of this bill list)

A motion to approve the bill list presented this evening as noted above was made by Councilman Pye and seconded by Councilman Scull. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION**

Councilman Jacob opened the public portion of the meeting for questions or comments.

Isabelle Ley, Central Court: Mrs. Ley asked when the Community Center will open. Borough Engineer Mark Brunermer replied that it may possibly be the first week of May.

Upon hearing no additional questions or comments, Councilman Jacob closed the public portion of the meeting.

**ADJOURNMENT:** A motion to adjourn was made by Councilman Scull and seconded by Councilman Pye. All of Council agreed. The meeting adjourned at 8:06 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator