

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
APRIL 16, 2014 7:30 P.M.**

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2014 which was faxed to the South Jersey Times and Courier Post on January 6, 2014 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

**ROLL CALL:** The call of roll showed the following to be present: Councilman William Packer, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman Duane Pheasant, Councilwoman Debra Truhan and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Barry Lozuke, Vikki Holmstrom, CMFO, Borough Engineer Mark Brunermer and Janet Pizzi, Clerk/Administrator.

**MINUTES:** A motion to approve the minutes of the Regular Council Meeting held on March 19, 2014 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote went as follows:

PACKER	ABSTAIN
WITASICK	YES
PYE	YES
PHEASANT	YES
TRUHAN	YES
JACOB	YES

The minutes were approved.

**CLERK'S REPORT:** The Borough Clerk reported total receipts in the amounts of \$1,123.95. Of this amount, \$770.15 was turned over to the Treasurer and \$337.00 was deposited into the Dog Fund.

Mayor Elton opened the public portion of the meeting for questions or comments.

Rose Yerka, Stratford Avenue: Mrs. Yerka asked when the Lake Avenue Reconstruction Project will be finished. The Borough Engineer, Mark Brunermer, replied that the contractor will be back out there on April 21 and that the project should be complete in approximately 2-3 weeks.

Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

**ENGINEER'S REPORT:** Mr. Brunermer reported that the DOT postponed applications for Safe Routes to School until June 30. Discussion ensued.

**SOLICITOR'S REPORT**

**ORDINANCES**

**FINAL READING/PUBLIC HEARING**

**ORDINANCE 2-2014**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S. 40A:4-45.14)**

Solicitor Lozuke read Ordinance 2-2014 by title only. Mayor Elton opened the public hearing for this ordinance and upon hearing no questions or comments, closed same. A motion to approve this ordinance was made by Councilman Jacob and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Ordinance 2-2014 was approved.

**RESOLUTIONS (CONTINUED)**

**RESOLUTION 48-2014**

**RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF WOODBURY HEIGHTS URGING THE NEW JERSEY LEGISLATURE AND THE GOVERNOR TO ACCEPT THE INVITATION OF THE SUPREME COURT TO ENACT LEGISLATION TO ESTABLISH A NEW MORE SENSIBLE APPROACH TO AFFORDABLE HOUSING IN OUR STATE**

Solicitor Lozuke read Resolution 48-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 48-2014 was approved.

**RESOLUTION 49-2014**

**RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF WOODBURY HEIGHTS URGING THE NEW JERSEY COUNCIL ON AFFORDABLE HOUSING TO PROMULGATE REGULATIONS IN ACCORDANCE WITH THE SCHEDULE THE NEW JERSEY SUPREME COURT ESTABLISHED ON MARCH 14, 2014**

Solicitor Lozuke read Resolution 49-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 49-2014 was approved.

**RESOLUTION 50 – 2014**

**RESOLUTION ADOPTING AMENDMENTS TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK FOR THE BOROUGH OF WOODBURY HEIGHTS**

Solicitor Lozuke read Resolution 50-2014 by title only. A motion to approve this resolution was made by Councilwoman Truhan and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 50-2014 was approved.

**RESOLUTION 51-2014**

**A RESOLUTION EXEMPTING TAXES FOR DISABLED VETERAN**

Solicitor Lozuke read Resolution 51-2014 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 51-2014 was approved.

**RESOLUTION 52-2014**

**BUDGET BY TITLE ONLY**

Solicitor Lozuke read Resolution 52-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 52-2014 was approved.

**PUBLIC HEARING OF THE 2014 MUNICIPAL BUDGET:** Vikki Holmstrom, CFO, provided a synopsis of the 2014 Municipal Budget. Mayor Elton opened the Public Hearing for questions or comments.

Rose Yerka, Stratford Avenue: Mrs. Yerka questioned an item in the budget document. Mrs. Holmstrom explained that what she was looking at was the Borough's capital outlay plan which are things that the Borough hopes to do this year. Mrs. Yerka also questioned tax collection, road reconstruction, health insurance and shared services. Discussion ensued.

Isabelle Ley, Central Court: Mrs. Ley asked for the number of full time employees and Mrs. Holmstrom replied 19.

Upon hearing no additional questions or comments, Mayor Elton closed the Public Hearing for the 2014 Municipal Budget.

**REGULAR COUNCIL MEETING  
APRIL 16, 2014  
PAGE THREE**

**RESOLUTIONS (CONTINUED)**

**RESOLUTION 53-2014**

**ADOPTION OF THE 2014 MUNICIPAL BUDGET**

Solicitor Lozuke read Resolution 53-2014 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Resolution 53-2014 was approved.

**RESOLUTION 54-2014**

**RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS**

Solicitor Lozuke read Resolution 54-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 54-2014 was approved.

**RESOLUTION 55-2014**

**A RESOLUTION TO AFFIRM THE BOROUGH OF WOODBURY HEIGHTS CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

Solicitor Lozuke read Resolution 55-2014 by title only. A motion to approve this resolution was made by Councilwoman Truhan and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 55-2014 was approved.

**RESOLUTION 56-2014**

**RESOLUTION AUTHORIZING AN APPLICATION TO THE GLOUCESTER COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE PROGRAM YEAR 2014 (WATER FOUNTAIN)**

Solicitor Lozuke read Resolution 56-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 56-2014 was approved.

**RESOLUTION 57 -2014**

**RESOLUTION AUTHORIZING AN APPLICATION TO THE GLOUCESTER COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE PROGRAM YEAR 2014 (OAK AVENUE AND FOURTH STREET)**

Solicitor Lozuke read Resolution 57-2014 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 57-2014 was approved.

Solicitor Lozuke presented an Affordable Housing update.

**COMMITTEE REPORTS**

**FINANCE AND ADMINISTRATION:** Councilman Packer thanked Mrs. Holmstrom for the hard work in preparing 2014 Municipal Budget.

**PROPERTY AND INSURANCE:** Councilwoman Witasick reported that the scaffolding for the new fire house building will be going up on April 22 and the driveway will be subject to closure. Councilwoman Witasick asked Councilman Jacob and Vikki Holmstrom to attend a meeting with the Athletic Association regarding the club house water damage repairs. On a final note, Councilwoman Witasick reported on upcoming JIF training.

**REGULAR COUNCIL MEETING  
APRIL 16, 2014  
PAGE FOUR**

**STREETS AND ROADS:** Councilman Pye reported road patch up has begun. Also leaf pick up will start up again on April 21.

**PUBLIC SAFETY:** Councilman Pheasant presented the Police Department report for April 2014. A copy of this report will be on file in the Clerk's office. Fire house new building construction is moving along well.

**WATER AND SEWER:** Councilwoman Truhan asked Public Works Director Rick Middleton to report. Mr. Middleton advised that PFNA testing results came back "non-detect". Discussion ensued.

**RECREATION AND CIVIC:** Councilman Jacob reported that the Athletic Association Volunteer Award was presented to Jimmy Rutter. Representative from Social Security will attend the May Senior Citizens' meeting. "Despicable Me 2" will be shown on May 30 at movie night. National Day of Prayer Ceremony is May 1 at Noon.

**BILL LIST:** A motion to approve the bill list as presented was made by Councilman Pye and seconded by Councilman Packer. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Elton opened the public portion of the meeting for questions or comments:

Ken Brown, Brooklawn Avenue: Mr. Brown commended Public Works for the good job they do.

Rose Yerka, Stratford Avenue: Mrs. Yerka asked for a budget rate and increase synopsis and asked for an explanation of the CDBG resolutions passed this evening. Discussion ensued.

Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

Mayor Elton advised that he recently attended a very productive Gloucester County Mayor's Association meeting. Guest speaker was Senator Sweeney and discussed at length was affordable housing and shared services.

**ADJOURNMENT:** A motion to adjourn was made by Councilman Jacob and seconded by Councilwoman Witasick. All of Council agreed. The meeting adjourned at 8:30 p.m.

**Respectfully submitted,**

**Janet Pizzi, Clerk/Administrator**