

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
MARCH 21, 2012 7:30 P.M.**

In the absence of Mayor Harry W. Elton, Jr., Council President Duane Pheasant called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2012 which was faxed and mailed to the Gloucester County Times and Courier Post on January 9, 2012 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Councilman Pheasant led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilman Brett Scull, Councilman Harold "Hap" Pye, Councilman Eshia "Jake" Jacob and Councilman Duane Pheasant. Also in attendance were Borough Solicitor Barry Lozuke, Vikki Holmstrom, CFO, Borough Engineer Mark Brunermer and Janet Pizzi, Clerk/Administrator. Absent were Councilwoman Debra Truhan and Mayor Harry W. Elton, Jr.

PROCLAMATION HONORING CROSSING GUARD MARY ANNE WURST. Councilman Pheasant presented a proclamation honoring Crossing Guard Mary Anne Wurst for 35 years of service to the Borough of Woodbury Heights community. Mrs. Wurst was also honored on behalf of Woodbury Heights Elementary School by Steve Derkoski, School Business Administrator.

A motion to approve the minutes of the February 15, 2012 Regular Council Meeting was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. The minutes were approved.

CLERK'S REPORT: For the month of February 2012, the Clerk reported total receipts in the amount of \$1,139.58. Of this amount, \$562.58 was turned over to the Treasurer and \$495.00 was deposited into the Dog Fund.

PUBLIC PORTION

Councilman Pheasant opened the public portion of the meeting for questions or comments:

Anne Smith, Glassboro Road: Mrs. Smith stated that there are some problems at the Lake such as broken glass, etc. Councilman Pheasant asked Mrs. Smith to contact Borough Hall whenever she observes problems or needed repairs. Mrs. Smith also asked about obtaining insurance certificates for use of the Community Center and for submission of a Clean Communities mini-grant. She was advised to give the information to the Clerk/Administrator.

Upon hearing no further questions or comments, Councilman Pheasant closed the public portion of the meeting.

ENGINEER'S REPORT: Borough Engineer Mark Brunermer reported that the sound attenuation project at the Community Center is progressing and should wrap up in approximately two weeks. There is a need for purchase of additional potable water due to an increased demand of 22,000 gallons per day or 5 million per year. A motion to authorize Mayor Elton to make a formal request to NJAM Water Co. to buy and to authorize contract to purchase additional water was made by Councilman Packer and seconded by Councilman Scull. A roll call vote in favor was unanimous. Motion carried.

2012 BUDGET INTRODUCTION

Councilman Pheasant introduced CFO Vikki Holmstrom who explained that with the budget document presented this evening, an average assessed home valued at \$178,472 will experience a -\$25.24 on the municipal level. Councilman Packer stated that the 2011 Annual Collector's Report indicates a tax rate of \$4.79 and asked Mrs. Holmstrom if this budget will support this rate. Mrs. Holmstrom responded that due to the revaluation this year, we have an estimate of \$3.599. Value is up but the rate has decreased. Discussion ensued.

FIRST READING/INTRODUCTION

ORDINANCE 7-2012

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S. 40A:4-45.14)

Solicitor Lozuke read Ordinance 7-2012 by title only. A motion to approve this ordinance on first reading was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 7-2012 was approved on introduction.

RESOLUTION 52 -2012

RESOLUTION TO AVERAGE TAX COLLECTION RATE FOR USE IN THE 2012 MUNICIPAL BUDGET

Solicitor Lozuke read Resolution 52-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 52-2012 was approved.

RESOLUTION 53 -2012

INTRODUCTION OF THE 2012 MUNICIPAL BUDGET

Solicitor Lozuke read Resolution 53-2012 by title only. A motion to approve the introduction of the 2012 municipal budget was made by Councilman Scull and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 53-2012 was approved.

SOLICITOR'S REPORT:

**ORDINANCES
FIRST READING/INTRODUCTION**

ORDINANCE 4-2012

AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$50,000 FOR THE FAIRVIEW AVENUE DRAINAGE SYSTEM AND PAVING RESTORATION

Solicitor Lozuke read Ordinance 4-2012 by title only. A motion to approve this Ordinance on first reading was made by Councilman Pye and seconded by Councilman Scull. A roll call vote in favor was unanimous. Ordinance 4-2012 was approved on introduction.

ORDINANCE 5-2012

ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

Solicitor Lozuke read Ordinance 5-2012 by title only. A motion to approve this Ordinance on first reading was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 5-2012 was approved on introduction.

ORDINANCE 6 - 2012

ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE LAND DEVELOPMENT ORDINANCES AND THE WOODBURY HEIGHTS CODE TO CODIFY AND IMPLEMENT THE PROVISIONS OF THE HOUSING ELEMENT AND FAIR SHARE PLAN AMENDMENT OF THE MASTER PLAN

Solicitor Lozuke read Ordinance 6-2012 by title only. For the record Solicitor Lozuke noted that the Planning Board adopted the amendments to the housing element and fair share plan and has also reviewed as required under the Municipal Land Use Act this proposed ordinance and has found and determined that this ordinance is consistent with the adopted Amendment to the Housing Element and otherwise consistent with the Fair Housing Act of the State of New Jersey. A motion to approve this Ordinance on first reading was made by Councilman Scull and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 6-2012 was approved on introduction.

ORDINANCE 8-2012

ORDINANCE ADOPTING PERSONNEL POLICIES AND PROCEDURES MANUAL FOR THE BOROUGH OF WOODBURY HEIGHTS, GLOUCESTER COUNTY

Solicitor Lozuke read Ordinance 8-2012 by title only. A motion to approve Ordinance 8-2012 on first reading was made by Councilman Packer and seconded by Councilman Scull. A roll call vote in favor was unanimous. Ordinance 8-2012 was approved on introduction.

RESOLUTIONS

RESOLUTION 44 - 2012

RESOLUTION AUTHORIZING REFUND OF DEVELOPMENT REVIEW ESCROW BALANCE

Solicitor Lozuke read Resolution 44-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 44-2012 was approved.

RESOLUTION 45 - 2012

RESOLUTION AUTHORIZING CONTRACT FOR MUNICIPAL BUILDING REPAIRS

Solicitor Lozuke read Resolution 45-2012 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 45-2012 was approved.

RESOLUTION 46 - 2012

RESOLUTION AUTHORIZING PAYMENT PLAN

Solicitor Lozuke read Resolution 46-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 46-2012 was approved.

RESOLUTION 47 - 2012

RESOLUTION AUTHORIZING DEFERRED PAYMENT AGREEMENT AND WAIVER OF INTEREST FOR WATER BILLING ACCOUNTS

Solicitor Lozuke read Resolution 47-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 47-2012 was approved.

RESOLUTION 48 - 2012

RESOLUTION APPROVING CASH MANAGEMENT PLAN

Solicitor Lozuke read Resolution 48-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 48-2012 was approved.

RESOLUTION 49-2012

RESOLUTION AUTHORIZING MAINTENANCE AGREEMENT

Solicitor Lozuke read Resolution 49-2012 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 49-2012 was approved.

RESOLUTION 50 - 2012

RESOLUTION AUTHORIZING RELEASE OF MAINTENANCE BOND FOR THE RECONSTRUCTION OF WEST JERSEY AVENUE PROJECT

Solicitor Lozuke read Resolution 50-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 50-2012 was approved.

RESOLUTION 51 - 2012

RESOLUTION AUTHORIZING CONTRACT FOR PROVISION OF DRUG AND ALCOHOL TESTING SERVICES

Solicitor Lozuke read Resolution 51-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 51-2012 was approved.

RESOLUTION 54-2012

RESOLUTION AUTHORIZING AN APPLICATION TO THE GLOUCESTER COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE PROGRAM YEAR 2012

Solicitor Lozuke read Resolution by title only. A motion to approve this resolution was made by councilman Jacob and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 54-2012 was approved.

COMMITTEE REPORTS

Property & Environmental: Councilman Packer announced that the municipal building roof project will be scheduled tomorrow by the CFO. The sidewalk and driveway has been completed at the Community Center.

Finance & Administration: Councilman Scull acknowledged receipt of the Annual Tax Collector's Report.

Streets & Roads: Councilman Pye reported that a FEMA reimbursement check in the amount of \$6,672.00 was received for expenses incurred during Hurricane Irene.

Water & Sewer: No report was presented in the absence of Councilwoman Truhan. Water & Sewer Report will be on file in the Clerk's office.

Recreation & Civic: Councilman Jacob reported that Opening Day is April 21. Deptford Mall stores will soon have signs to announce that the veterans' 214 ID discount cards will be honored. Movies night will be on August 17.

Public Safety: Councilman Pheasant announced that the egg hunt will be held at the Lake 1:00 p.m. on March 31. A resident would like to change the number of his property address to match the date of his wedding as an anniversary gift to his wife. His request was presented to Council and due to the many negatives involved, discussion by Council resulted in denial to accept this request.

BILL LIST: A motion to approve the bill list as presented this evening was made by Councilman Scull and seconded by Councilman Packer. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Councilman Pheasant opened the public portion of the meeting for question or comment and upon hearing none, closed same.

ADJOURNMENT: A motion to adjourn was made by Councilman Packer and seconded by Councilman Scull. All of Council agreed. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator

