

REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
FEBRUARY 18, 2015 7:30 P.M.

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2015 which was faxed to the South Jersey Times and Courier Post on January 5, 2015 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman Duane Pheasant, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Reorganization Meeting on 01-04-2015 and the meeting of the Regular Council Meeting 01-21-2015 was made by Councilman Pheasant and seconded by Councilman Pye. A roll call went as follows:

PACKER:	YES
WITASICK	YES
PYE	YES
PHEASANT	YES
GAMBALE	YES
JACOB	ABSTAIN

The minutes were approved.

CLERK'S REPORT: The Borough Clerk reported for January 2015 total receipts in the amount of \$4,762.42. Of this amount, \$2,130.42 was turned over to the Treasurer and \$2,233.00 was deposited into the Dog Fund.

PUBLIC PORTION: A motion to open the public portion of the meeting was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed.

Marian Mayer, Second Street: Mrs. Mayer stated that she is concerned about the vacant properties in town that are not being maintained and asked if the Borough was doing anything about this situation. Mayor Conley stated that there is an ordinance on the agenda for adoption tonight which will give the Borough more enforcement ability. Discussion ensued regarding the laborious process of identifying and providing proper notice to the responsible party of the vacant properties. Councilman Packer asked the Clerk to contact the Deptford Construction Department to obtain a list of vacant properties. Mayor Conley stated that the governing body is aware of this issue and is taking whatever action it can to reduce the impact to the Borough.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. The public portion of the meeting was closed.

ENGINEER'S REPORT: Mark Brunermer stated that his office is working on the well #2 site, preparing the base plan for the alternate well location to meet with the DEP.

SOLICITOR'S REPORT:

ORDINANCES
FIRST READING/INTRODUCTION

ORDINANCE 2-2015

AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY AMENDING CHAPTER 101 ENTITLED CONSTRUCTION PERMIT FEES

Solicitor Lozuke read Ordinance 2-2015 by title only. A motion to approve this ordinance on first reading was made by Councilman Pye and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Ordinance 2-2015 was approved on introduction.

ORDINANCE 3-2015

ORDINANCE FOR THE ADOPTION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE

Solicitor Lozuke read Ordinance 3-2015 by title only. A motion to approve this ordinance on first reading was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 3-2015 was approved on introduction.

ORDINANCE 4 – 2015

ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY ESTABLISHING A JOINT MUNICIPAL COURT FOR THE BOROUGH OF WOODBURY HEIGHTS, PITMAN, WENONAH, AND THE TOWNSHIP OF MANTUA, AND APPROVING A JOINT MUNICIPAL COURT SHARED SERVICE AGREEMENT FOR THE OPERATION OF THE MANTUA JOINT MUNICIPAL COURT

Solicitor Lozuke read Ordinance 4-2015 by title only. A motion to approve this ordinance on first reading was made by Councilman Pheasant and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 4-2015 was approved on introduction. Solicitor Lozuke noted that the terms of the agreement are being finalized and should be ready in time for the adoption of Ordinance 4-2015.

RESOLUTIONS

RESOLUTION 28 – 2015

RESOLUTION APPROVING THE TRANSFER OF PLENARY RETAIL DISTRIBUTION LICENSE NO. 0823-44-002-006 HERETOFORE ISSUED TO SAI VINITH, LLC, TO GM LIQUOR, INC.

Solicitor Lozuke read resolution 28-2015 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 28-2015 was approved. Solicitor Lozuke stated that he was advised by counsel for the buyers that closing will be held tomorrow morning.

RESOLUTION 34-2015

RESOLUTION APPOINTING PRINCIPAL PUBLIC WORKS MANAGER

Solicitor Lozuke read Resolution 34-2015 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 34-2015 was approved. Richard Middleton was appointed to the position of Principal Public Works Manager.

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RESOLUTIONS (CONTINUED)

RESOLUTION 35-2015

RESOLUTION APPOINTING MEMBERS OF THE WOODBURY HEIGHTS MUNICIPAL ALLIANCE COMMITTEE

Solicitor Lozuke read Resolution 35-2015 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 35-2015 was approved.

RESOLUTION 36-2015

RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING (AGREEMENT) BY AND BETWEEN THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE BOROUGH OF WOODBURY HEIGHTS

Solicitor Lozuke read Resolution 36-2015 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 36-2015 was approved.

RESOLUTION 37-2015

RESOLUTION SUPPORTING, RECOGNIZING AND HONORING THE SERVICE OF LAW ENFORCEMENT OFFICERS

Solicitor Lozuke read Resolution 37-2015 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 37-2015 was approved.

RESOLUTION 38-2015

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

Solicitor Lozuke read Resolution 38-2015 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 38-2015 was approved.

COMMITTEE REPORTS

Finance & Administration: Councilman Packer reported that the Annual Debt Statement has been filed and the Audit Report is expected shortly. Councilman Packer requested a Special Meeting-Budget Work Session on Tuesday, March 3 at 6:00 p.m.

Water & Sewer: Councilwoman Witasick reported that water and sewer bills were mailed on January 14. Public Works did a very good job repairing the leak at the water tower.

Streets & Roads: Councilman Pye commended Public Works for the good job plowing the streets during the recent snow storms. The Clerk was asked to post a notice on the website advising residents utilizing a snow blower to not direct the snow onto the roadway. Also residents are being asked to assist the fire department by removing snow from nearby fire hydrants.

Public Safety: Councilman Pheasant read the police and fire reports for the month of January 2015. A copy of these reports will be on file in the Clerk's office.

Property & Insurance: Councilman Gambale reported that he attended the JIF Reorganization Meeting on January 29 and inquired about the use of community service workers. He was advised that it is permissible as long as we follow the JIF guidelines and purchase separate workers compensation insurance. Councilman Gambale thanked everyone who attended the 100th Anniversary Valentine's Day Social and invited everyone to the Home & School playground equipment fundraising social on March 13. Councilman Packer asked for an update on the building repair at the Athletic Association building. Mayor Conley responded that he will be attending a meeting with the Athletic Association sometime the first week of March. Discussion ensued regarding the status, the various options, limited funds, and mandates from the previous use of grant monies on that building. Councilwoman Witasick also noted that there is a need for greater police presence to curtail damage that is happening to the fields at night.

Recreation & Civic: Councilman Jacob thanked County Liaison Orist Wells for attending this evening's meeting. Opening Day at Jacob's Field is April 8. Clean up day is March 4th from 9 a.m. to 11 a.m. Councilman Jacob discussed the various veterans' discounts. Summit Bakery is looking at opening early March.

BILL LIST: A motion to approve the bill list as presented was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: A motion to open the public portion was made by Councilwoman Witasick and seconded by Councilman Pheasant. All of Council agreed.

Peg Riordan, Auburn Street: Mrs. Riordan commented that the public works department did an excellent job plowing the streets. She asked Councilman Pheasant for an update on the recent car burglaries and he responded that no one has been caught.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. The Public Portion of the meeting was closed.

ADJOURNMENT: A motion to adjourn was made by Councilwoman Witasick and seconded by Councilman Packer. All of Council agreed. The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator