

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
FEBRUARY 15, 2012 7:30 P.M.**

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2012 which was faxed and mailed to the Gloucester County Times and Courier Post on January 9, 2012 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman William Packer, Councilman Brett Scull, Councilman Harold "Hap" Pye, Councilman Duane Pheasant, Councilwoman Debra Truhan, and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Regular Meeting January 18, 2012 was made by Councilman Pheasant and seconded by Councilwoman Truhan. A roll call vote went as follows:

Packer	yes	Scull	abstain
Pye	yes	Pheasant	yes
Truhan	yes	Jacob	yes

The minutes were approved.

The Borough Clerk reported total receipts for the month of January 2012 in the amount of \$4,931.28. Of this amount, \$2,136.68 was turned over to the Treasurer and \$2,401.00 was deposited into the Dog Fund.

**PUBLIC PORTION:** Mayor Elton opened the public portion of the meeting for questions or comments. Tom Lynd, Linden Avenue requested approval to use Chestnut Avenue for Woodbury Heights Boy scout Troop #225 soapbox derby on June 2. He requested that the road be closed and use of the fire hydrant and tent. Mayor Elton advised Mr. Lynd to submit the insurance certificate to the Clerk and to notify residents. He was also advised to obtain the fire permit. Mr. Lynd's request was approved. Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

**ENGINEER'S REPORT:** Mark Brunermer reported that an analysis of current water usage and projections was submitted to Mayor and Council for review. Solicitor Lozuke will continue to work with New Jersey American Water regarding any changes to the contract.

**SOLICITOR'S REPORT:** Solicitor Lozuke advised Mayor and Council that the JIF EPL manual is almost complete and he would like to see it introduced in March with second reading in April. This will enable submission by the May deadline date. Solicitor Lozuke also advised that we may be scheduling a special meeting in about a week or two to address several items that may need to be expedited before the next regular meeting.

**ORDINANCES  
FINAL READING/PUBLIC HEARING**

**ORDINANCE 1-2012**

**ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR OF 2012**

Solicitor Lozuke read Ordinance 1-2012 by title only. Mayor Elton opened this ordinance to the public for question or comment and upon hearing none closed same. A motion to approve Ordinance 1-2012 was made by Councilman Scull and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 1-2012 was approved.

ORDINANCES (continued)

ORDINANCE 2-2012

ORDINANCE ELIMINATING THE POSITION OF DIRECTOR OF FINANCE AND REVENUE

Solicitor Lozuke read Ordinance 2-2012 by title only. Mayor Elton opened this ordinance to the public for question or comment and upon hearing none, closed same. A motion to approve Ordinance 2-2012 was made by Councilman Scull and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Ordinance 2-2012 was approved.

ORDINANCE 3 -2012

AN ORDINANCE APPROPRIATING THE SUM OF \$20,000.00 TO BE USED FOR IMPROVEMENTS TO BOROUGH HALL WITHIN THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Solicitor Lozuke read Ordinance 3-2012 by title only. Mayor Elton opened this ordinance to the public for question or comment and upon hearing none closed same. A motion to approve Ordinance 3-2012 was made by Councilman Packer and seconded by Councilman Scull. A roll call vote in favor was unanimous. Ordinance 3-2012 was approved.

RESOLUTIONS

RESOLUTION 37 - 2012

RESOLUTION ESTABLISHING THE ELECTION OF MEMBERS OF THE WOODBURY HEIGHTS BOARD OF EDUCATION AS THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER

Solicitor Lozuke read Resolution 37-2012 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 37-2012 was approved.

RESOLUTION 38 - 2012

RESOLUTION ESTABLISHING THE ELECTION OF MEMBERS OF THE GATEWAY REGIONAL BOARD OF EDUCATION AS THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER

Solicitor Lozuke read Resolution 38-2012 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 38-2012 was approved.

RESOLUTION 39-2012

RESOLUTION ACCEPTING A COMMUNITY DEVELOPMENT BLOCK GRANT AND AUTHORIZING AN AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR SUCH PURPOSE

Solicitor Lozuke read Resolution 39-2012 by title only. A motion to approve this resolution was made by Councilman Pheasant and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 39-2012 was approved.

RESOLUTION 40-2012

AUTHORIZING AGREEMENT WITH THE COUNTY OF GLOUCESTER (MAC)

Solicitor Lozuke read Resolution 40-2012 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 40-2012 was approved.

RESOLUTION 41-2012

RESOLUTION AUTHORIZING REIMBURSEMENT OF OVERPAYMENT OF TAXES

Solicitor Lozuke read Resolution 41-2012 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 41-2012 was approved.

RESOLUTIONS (continued)

RESOLUTION 42-2012

A RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, SUPPORTING ORIGINAL LEGISLATION CREATING THE MUNICIPAL ALLIANCE PROGRAM UNDER THE JURISDICTION OF THE MUNICIPAL AND COUNTY GOVERNMENTS

Solicitor Lozuke read Resolution 42-2012 by title only. A motion to approve this resolution as made by Councilwoman Truhan and seconded by Councilman Scull. A roll call vote in favor was unanimous. Resolution 42-2012 was approved.

RESOLUTION 43-2012

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS ASSOCIATED WITH THE LICENSED OPERATOR INTERNSHIP SUBGRANT PROGRAM AND REPEALING RESOLUTION 28-2012

Solicitor Lozuke read Resolution 43-2012 by title only. A motion to approve this resolution was made by Councilman Scull and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. Resolution 43-2012 was approved.

**COMMITTEE REPORTS**

**Property & Environmental:** Councilman Packer advised that with the submission of an approved EPL manual the Borough will experience reduced insurance rates. The adoption of Ordinance 3-2012 approved the financing needed for the roof project. Regarding the Community Center, the painting project is in progress and the sound attenuation project will soon start. Once funding becomes available, flooring at the Community Center will be considered. Mayor Elton noted that at our next regular meeting, Vikki Holmstrom and Rich Gambale will be appointed as citizen members of the Community Center Committee.

**Finance & Administration:** Councilman Scull reported that the Annual Debt Statement is complete and the Annual Financial Statement will soon follow. Budget meetings will start next week. Introduction will be at the March regular meeting.

**Streets & Roads:** Councilman Pye presented the Street Department monthly report for January 2012. A copy of this report will be on file in the Clerk's office. Street repairs will soon be scheduled. The CDBG award is for the Fairview Avenue drainage problem. Mayor Elton asked if there is a leaf pick up scheduled for spring and David Baresich, Superintendent of Public Works, responded "yes" and it will start the beginning of April.

**Public Safety:** Councilman Pheasant presented the Police report for January 2012. The Fire Department held a Valentine's Day rose sale. Councilwoman Truhan asked if there have been any discussions regarding a Gateway Resource Officer and asked if a committee can be appointed to work with Gateway. Councilman Pheasant said that Chief Lindsay has been in touch with Gateway regarding this issue. Mayor Elton stated that he will only support this if Gateway pays for it. Discussion ensued. Councilwoman Truhan, Councilman Pheasant and Councilman Packer will meet with Gateway and follow up.

**Water & Sewer:** Councilwoman Truhan stated that the water/sewer report will be on file with the Clerk. A Fairview Avenue resident commended public works employee David Kuser for a job well done.

**Recreation & Civic:** Councilman Jacob contacted the County to get a speaker to address the seniors. Councilman Jacob acknowledged County representative Hal Spence in attendance and advised him that the Deptford Mall shops do not know how to process the Veterans' discounts. Eastern Dental of Woodbury Heights will be holding their grand opening and ribbon cutting ceremony on February 24 at 11:00 a.m. Movie night at the

**COMMITTEE REPORTS**

**Recreation & Civic (continued)**

Community Center scheduled March 2 is tentative pending the completion of the various projects. Mayor Elton advised everyone that DARE will be donating a score board at the Community Center.

Mayor Elton stated that earlier this evening, he and Council attended the viewing for Chief Lindsay's father, George Lindsay Sr. Mr. Lindsay was very active coaching for many years and will be sadly missed.

**BILL LIST:** A motion to approve the bill list as presented was made by Councilman Scull and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Elton opened the public portion of the meeting for question or comment:

Shelly Bronum, Glassboro Road: Mrs. Bronum asked what project would be covered under the CDBG agreement authorized tonight. Councilman Pye responded it is for the drainage problem at Fairview and Grandview.

Margaret Riordan, Auburn Avenue: Mrs. Riordan noted that the Post Office is under contract and asked what is going in there. Mayor Elton replied that at this time, there is no application before the Planning Board.

Wilma Belcher, Lake Avenue: Mrs. Belcher asked if anything was going in to the building across from the Borough Hall. Mayor Elton responded that he is unaware of anything going on over there.

Upon hearing no additional questions or comments, Mayor Elton closed the public portion of the meeting.

**ADJOURNMENT:** A motion to adjourn was made by Councilman Scull and seconded by Councilwoman Truhan. All of Council agreed. The meeting adjourned at 8:29 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator