

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
JANUARY 18, 2012 7:30 P.M.**

Mayor Harry W. Elton, Jr. called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2012 which was faxed and mailed to the Gloucester County Times and Courier Post on January 9, 2012 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Elton led everyone in the Pledge of Allegiance.

The call of roll proved the following to be present: Councilman William Packer, Councilman Duane Pheasant, Councilwoman Debra Truhan and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Barry Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi. Absent were Councilman Brett Scull and Councilman Harold "HAP" Pye.

A motion to approve the minutes of the Regular Meeting December 21, 2011 and the minutes of the Reorganization Meeting January 06, 2012 was made by Councilman Jacob and seconded by Councilwoman Truhan. A roll call vote in favor was unanimous. The minutes were approved.

The Borough Clerk reported total receipts in the amount of \$43.11. Of this amount, \$18.11 was turned over to the Treasurer.

PUBLIC PORTION: Mayor Elton opened the meeting to the public for questions or comments:

Kenneth Brown, Brooklawn Avenue: Mr. Brown asked for an update regarding Police Department shared services. Councilman Pheasant replied that the Woodbury Heights Police Department is not doing a shared service at this time. The Borough continues to look into various options.

Beth Lukas, Glassboro Road: Mrs. Lukas asked if the Borough has the new tax rate. Mayor Elton responded that we only have an estimate until the appeals are handled. Mrs. Lukas advised that there is a feral cat problem on Glassboro Road near Mamco. Mrs. Lukas asked if the decision regarding a police department shared service would be brought before the residents. Mayor Elton replied that the governing body can go to referendum. He continued that it doesn't have to, but he would like to see that happen.

ENGINEER'S REPORT: Mark Brunermer reported that quotes were received for the sound attenuation project and the agenda contains a resolution to award this contract.

SOLICITOR'S REPORT

**ORDINANCES
FIRST READING/INTRODUCTION**

ORDINANCE 2-2012

ORDINANCE ELIMINATING THE POSITION OF DIRECTOR OF FINANCE AND REVENUE

The Borough established the employment position of Director of Finance and Revenue and such position is now vacant and no longer required for the conduct of the Borough's fiscal affairs. Solicitor Lozuke read Ordinance 2-2012 by title only. A motion to approve this ordinance on first reading was made by Councilman Packer and seconded by Councilman Pheasant. A roll call vote in favor was unanimous. Ordinance 2-2012 was approved on introduction.

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ORDINANCES (CONTINUED)

ORDINANCE 3 -2012

AN ORDINANCE APPROPRIATING THE SUM OF \$20,000.00 TO BE USED FOR IMPROVEMENTS TO BOROUGH HALL WITHIN THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
The sum of \$20,000.00 to be used for capital projects for improvements to Borough Hall. Solicitor Lozuke read Ordinance 3-2012 by title only. A motion to approve this ordinance on first reading was made by Councilman Jacob and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 3-2012 was approved on introduction.

RESOLUTIONS

Upon request of Mayor Elton and approval of Council, Solicitor Lozuke read by title only Resolution 28-2012 through and inclusive of Resolution 36-2012. A motion to approve these resolutions was made by Councilman Pheasant and seconded by Councilwoman Truhan. Mayor Elton questioned Resolution 29-2012. Solicitor Lozuke explained that this is a continuation of relationship established with Mr. Surenian who is lead counsel in the Borough's engagement in litigation which should conclude in 3 to 5 months. Solicitor Lozuke noted that he would review this contract and consult with the CFO regarding the financials. He will not authorize any contract until he is satisfied that we can fund it. It is his recommendation at this time to move the resolution. A roll call vote in favor was unanimous. Resolutions 28-2012 through and inclusive of Resolution 36-2012 were approved.

RESOLUTION 28-2012

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS ASSOCIATED WITH THE LICENSED OPERATOR INTERNSHIP SUBGRANT

RESOLUTION 29-2012

RESOLUTION APPOINTING SPECIAL COUNSEL FOR THE BOROUGH'S MOUNT LAUREL RESPONSIBILITIES

RESOLUTION 30-2012

RESOLUTION AUTHORIZING A SERVICE CONTRACT WITH CERTIFIED SPEEDOMETER SERVICE, INC.

RESOLUTION 31-2012

RESOLUTION AUTHORIZING RELEASE OF BALANCE OF DEVELOPMENT ESCROW FEES

RESOLUTION 32-2012

A RESOLUTION PROVIDING FOR TRANSFERS OF 2011 APPROPRIATION RESERVES

RESOLUTION 33-2012

RESOLUTION AUTHORIZING CONTRACT FOR SOUND ATTENUATION IMPROVEMENTS TO THE COMMUNITY BUILDING

RESOLUTION 34-2012

A RESOLUTION AUTHORIZING A CORRECTIVE ACTION PLAN RESPECTING BOROUGH ACCOUNTING PRACTICES

RESOLUTION 35-2012

RESOLUTION MEMORIALIZING APPOINTMENT OF TAX ASSESSOR

RESOLUTION 36-2012

RESOLUTION CONFIRMING APPOINTMENT OF A DEPUTY EMERGENCY MANAGEMENT COORDINATOR

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COMMITTEE REPORTS

Property and Environmental: Councilman Packer reported that our 2012 JIF Assessment has increased. An approved EPL Plan will lower this assessment. An ordinance was approved this evening for improvements to Borough Hall.

Finance and Administration: No report was presented in Councilman Scull's absence. A copy of this report will be on file in the Clerk's office.

Streets and Roads: No report was presented in Councilman Pye's absence. A copy of this report will be on file in the Clerk's office.

Public Safety: Councilman Pheasant presented his report. A copy of this report will be on file in the Clerk's office.

Water and Sewer: Councilwoman Truhan presented her report. A copy of this report will be on file in the Clerk's office.

Recreation/Civic: Councilman Jacob thanked Orist Wells for coming out to the meeting tonight. Councilman Jacob reported that the new Director of the Veterans has been very helpful in assisting some of our residents. The Athletic Association has started basketball. Officer Gambale is working on a movie night at the Community Center.

BILL LIST: A motion to approve the bill list including W/S health benefits reimbursement was made by Councilman Packer and seconded by Councilman Jacob. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Elton opened the meeting to the public for questions or comments.

Margaret Riordan, Auburn Road: Mrs. Riordan asked how the Borough is paying for the sound project contract and Mayor Elton replied that it is being funded by the original bond. Mrs. Riordan asked if the Borough is going to do anything with the floor. Mayor Elton responded that there is a parquet floor that can be put in the basketball court area but that is something they will look into when funding becomes available.

Upon hearing no additional questions or comments from the public, Mayor Elton closed the public portion of the meeting.

ADJOURNMENT: A motion to adjourn was made by Councilman Pheasant and seconded by Councilwoman Truhan. All of Council agreed. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator